



POSITION ANNOUNCEMENT

Conservation Technician

Pope Soil and Water Conservation District

POSITION TITLE: Conservation Technician

APPLICATION DEADLINE: April 10, 2026, at 4:00 p.m.

POSITION LOCATION: Glenwood, MN

EMPLOYMENT TERMS: Full-time

COMPENSATION:

Salary range is \$24.00-\$35.00 per hour, negotiable depending on qualifications and experience. Benefits include vacation, sick leave, holidays, and retirement plan contribution (PERA-Public Employee Retirement Association), health insurance stipend.

POSITION PURPOSE:

This position is a 40 hour/week position. Primary duties will include: Perform various technical responsibilities (conservation planning) for program priorities and implementation at the District. Participates with others in conducting conservation research at the Rosholt Research Farm within profitability guidelines. Performs responsibilities for the Sales and Services programs for the District including trees, native grasses, equipment use and rentals. Administers the Minnesota Ag Water Quality Certification Program. The Conservation Technician is a professional position and requires a diverse background in resource planning, problem evaluation, and conservation practice application. This position requires skills and knowledge on a variety of rural and urban conservation projects, from conception to completion. Technical direction and support to the natural resource protection programs of the SWCD and Geographical Information Systems (GIS) support to the SWCD.

QUALIFICATIONS: **(Complete job description available at www.popeswcd.org)**

- 2-4 year degree in agronomy, natural resources, soils, geology, environmental studies, agriculture or related field. Prior experience in a technical agronomy field preferred but not required.
- Knowledge of wildlife ecology, wetland, and grassland management including the ability to utilize various habitat management tools in the development of management plans.
- Experience with equipment: ATV, trailers, tractors, irrigation systems, survey equipment, and other farm equipment desired.
- Experience with design and installation of conservation practices or similar work.
- Strong interpersonal and communication skills, capable of working with a wide variety of people.

POPE SOIL & WATER



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- Ability to comprehend complex programs and rules and be able to explain them to others.
 - Self-motivated, able to work with a minimum of supervision.
 - Computer experience with word processing and spreadsheets, GIS (ArcView) are also helpful.
 - Experience in design and installation of conservation practices or similar work.
 - Ability to work outdoors.
 - Other duties as assigned.

APPLICATION PROCEDURE:

SUBMIT A COMPLETED APPLICATION, AND A ONE TO TWO PAGE RESUME AND THREE REFERENCES NO LATER THAN 4:00 P.M. FRIDAY, APRIL 10th TO:

HOLLY KOVARIK, DISTRICT MANAGER
POPE SWCD
1680 FRANKLIN ST NORTH
GLENWOOD, MN 56334
holly.kovarik@mn.nacdnet.net
320-634-5327 phone

CHECK OUT OUR NEW WEBSITE: www.popeswcd.org