



MEETING Minutes

Meeting will be held USDA Service Center at 1680 Franklin Street North, Glenwood, MN 56334
Supervisory Board Meeting 7:00 am May 21, 2024

Attendance: Tom Talle absent, Randy Mitteness, Randy Pederson, D. Gary Reents, Keith Nygaard, Holly Kovarik, Abby Meyer, Kimberly DeMorett, Christopher Borash, Mason Stewart, Nicole Brede, Jeff Hellerman, Commissioner Paul Gerde

1. The meeting was called to order by the President at 7:00 a.m. and the Pledge of Allegiance was recited.

Randy Mitteness made a motion to approve the agenda and Randy Pederson seconded the motion. The motion passed with all in favor.

2. Consent Agenda (approved by one motion)-*President.*
 - o *April 16, 2024 Board Meeting Minutes*
 - o *Resolutions-None*

<u>Number</u>	<u>Description</u>

- o *Contract/Applications for Approval-*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

- o *Appropriations/Payments-None*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	UofM	IXN Trial	\$2,750	MDA IXN grant
2.	UofM	Nitrogen Trial	\$30,000	MDA Nitrogen grant
3.	WSN	City of Glenwood Ravine project	\$7,860.00	Engineering

- o *Grant Payment/Project Approvals-None*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>

A motion was made by Randy Pederson to approve the consent agenda items as presented and D. Gary Reents seconded the motion. The motion passed with all in favor.

3. Commissioner Update-*Paul Gerde*
 - He shared that it is the first day to file for office.
 - They are discussing the 5 year road plan.
 - He shared that the board was reviewing the resolution to adopt the plan.
4. Old Business
 - o 2024 Resolutions Process was discussed with the board. There are no resolutions that the board wishes to address at this time.

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- Elections were discussed. A motion to rescind the resolution from the April meeting was made and to revisit the boundaries at a later date. D. Gary Reents seconded the motion the motion passed with all in favor.
- 1st Annual Photo Contest/Calendar released. Staff shared details about the photo contest with the board members.
- June 12th Area II Meeting Details were shared with the board. Kovarik will register the interested board members.
- Pope SWCD Drill Rental Agreement-Randy Mitteness made a motion to approve the agreement and D. Gary Reents seconded the motion. The motion passed with all in favor.
- CD Interest Rates were discussed and a short term investment has the best rates. D. Gary Reents made a motion to approve putting \$50,000 in a CD at Eagle Bank at approximately 5% interest for 6 months. Randy Mitteness seconded the motion. The motion passed with all in favor.

5. New Business

- 2024 PRAP Update-brief BWSR staff to present in June meeting
- Well Pump Fixed at Rosholt \$1,108.50
- Well was sealed at Rosholt Estimate \$280 (5-9-24)
- RCPP Expanding Innovative Irrigation Practices to Protect Groundwater letter of support 2025-2029 \$510,000-Randy Pederson made a motion to approve the letter of support for this project as described by Kovarik. D. Gary Reents seconded the motion. The motion passed with all in favor.
- \$2,000 LWM for Water Fest has been set aside.
- Governance 101 Training July 16-17th-D. Gary Reents would like to be registered and there is no need for a hotel.
- Approve payment for tillage expenses at Rosholt-Randy Mitteness made a motion to approve tillage expenses at Rosholt and Randy Pederson seconded the motion. Staff is authorized to pay the bill when it is received.
- CRW Resolution to Adopt Plan Contingent on State Approval-Randy Mitteness made a motion to approve the resolution as presented and D. Gary Reents seconded the motion. The motion passed with all in favor.

6. Treasurer Report-D. Gary Reents made a motion to approve the treasurer report as presented. Randy Mitteness seconded the motion. The motion passed with all in favor.
- Monthly Checking Account Report #11247
 - Monthly Savings Account Report #870903
 - Treasurer Report (3-year comparison)

7. Reports

- Holly Kovarik, Manager
 - Billable Tracking is being worked on.
 - 2024 Soil Health Staffing Grant fully executed.
 - MDA IXN 1st Quarter AR \$3,500



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- MDA Nitrogen Study 1st Quarter AR \$32,860.37
 - Irrigation Clinic Fund Balance 1st quarter \$3,616.19
 - 2022 Buffer Law Closed Out-D. Gary Reents made a motion to approve the final report as presented and Randy Pederson seconded the motion. The motion passed with all in favor.
 - Attended Sauk River Implementation Team Meeting
 - 2023 Audit Scheduled for 9/11/24
 - Irrigation RCPP Reporting 1st Quarter Match \$37,547.24
 - MAWQCP AR 1st Quarter \$1,486.04
 - Finished MCIT EDP Reporting
 - CRWA Audit Preparations Completed Items
 - Ordered pens
 - Ordered cups 75th Anniversary
 - Randy Mitteness made a motion to authorize staff to work on updating the flower bed by the flag pole. Randy Mitteness seconded the motion the motion passed with all in favor.
 - A discussion was had about administrative leave in the middle of May that was sent out to USDA staff. The board discussed this administrative leave that was not associated with a holiday. The board by general consensus did not approve this leave which was not associated with a holiday for Pope SWCD staff.
- Kimberly DeMorett, Resource and Outreach Technician-Randy Pederson made a motion to approve the winners as presented by staff and D. Gary Reents seconded the motion. The winner will be sent to camp. The motion passed with all in favor.

Overall Winners

1. Bailey Brown – Glacial Hills
2. Ally Schiffler - Minnewaska
3. Emmitt Eckstein – BBE

BBE Winners

1. Emmitt Eckstein
2. Ava Moscho
3. Jena Borgerding

Glacial Hills Winners

1. Bailey Brown
2. Josiah T. Arevalo
3. Alena Conyers

Minnewaska Winners

1. Ally Schiffler

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2. Olympia Forsman

3. Kaylee Martin

- Nicole Brede, Habitat Resource Specialist-see attached report
 - Walk In Access Quarterly Report AR \$1,000
- Christopher Borash, Conservation Technician-see attached report-He also shared that they sold a higher number of trees this season. We had a couple of big orders. They have 4 sites to plant and as of the board meeting 1 site was left to plant.
- Mason Stewart, Conservation Technician-see attached report
- Abigail Meyer, Intern-no report
- Jeff Hellerman, NRCS-He shared they are working on CSP, EQIP and CRP right now.
- Alexander Fellbaum, FSA CED-Alex introduced their summer help Madison Douvier. She will be helping in Douglas and Pope. He shared that July 15th is the certification date and we have not heard anything recently on the farm bill.

8. Board Member Meeting Reports

- Randy Pederson-North Fork Watershed IWIP meetings & staff update, Glacial Lakes Trail -No report
- Randy Mitteness-Chippewa River Watershed Board & staff update-No report the last meeting was when there was a public hearing.
- D. Gary Reents-Sauk River Watershed IWIP Committee meetings & staff update-He shared they had a presentation on the tracking tool. He talked about an Adopt A Drain program and was curious if we had something like that here. He shared there is a conservation tour happening on June 13th.

9. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
6-18-2024	Pope SWCD Regular Board Meeting	USDA Service Center Building	7:00 a.m.

10. FYI Items

- MAWQCP 1st Quarter West Central Area II Report

11. Public Comment-none

12. Adjourn -A motion was made by Randy Mitteness and seconded by D. Gary Reents at 9:05 a.m. to adjourn. The motion passed with all in favor.



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Keith Appel

7-16-24

Randy Pedersen Sec.

6-18-24
