



MEETING Minutes

Meeting will be held USDA Service Center at 1680 Franklin Street North, Glenwood, MN 56334
Supervisory Board Meeting 7:00 am
August 15, 2023

Attendance: Keith Nygaard, Tom Talle, D. Gary Reents, Randy Pederson, Randy Mitteness, Jeff Hellerman, Holly Kovarik, Commissioner Paul Gerde, Kimberly DeMorett, Nicole Brede, Alex Fellbaum, Nicole Brede, Chris Borash, Abbie Meyer, Mason Stewart

1. The meeting was called to order by Chairman Nygaard at 7:02 a.m.
2. Introductions of new staff to board were made.
3. Randy Mitteness made a motion to approve the agenda and Randy Pederson seconded the motion. The motion passed with all in favor.
4. Consent Agenda (approved by one motion)-*President.*
 - o *July 18, 2023, Board Meeting Minutes*
 - o *Resolutions-None*

<u>Number</u>	<u>Description</u>

- o *Contract/Applications for Approval-None*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

- o *Appropriations/Payments-None*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	UofM	Research at Rosholt Nitrogen Study	\$35,000	MDA JPA
2.	UofM	Research at Rosholt	\$5,500	MDA JPA

- o *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>

Tom Talle made a motion to approve the consent agenda items and D. Gary Reents seconded the motion. The motion passed with all in favor.

5. Commissioner Update-*Paul Gerde*
 - He congratulated the Reents Family (Farm Family of the Year). He stated they have started the County budget process and shared updates on the broadband progress in the County.
6. Old Business
 - o Weed Fabric Pre Order was made to get the discount. Kovarik ordered 50 rolls of weedfabric.



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- Appropriation Request Update-Kovarik shared that we met with the Commissioners to give our proposal. The meeting went well.
- Hiring of Jayce Kovarik for mowing this fall. Kovarik shared this update with the board.
- Rosholt Field Day August 17th
- Outstanding Conservationists accepted will now work on the application as for approval from the board to submit the application. **Randy Pederson made a motion to have Kovarik submit the nomination and application for Joe and Melanie Cihlar and D. Gary Reents seconded the motion. The motion passed with all in favor.**
- Sales Program Comparison Profit and Loss were shared from Swift and Chippewa Counties. Kovarik will reach out again to Douglas.
- Pope County Fair Nitrate Clinic Set for August 4th Noon to 4 Industrial Building update-There were 20 samples analyzed at the clinic.
- Irrigation Water Management discount discussion follow up-Kovarik shared that a resolution was reached at a 25% reduction for the landowner on this years fee.
- Intern Presentations Abigail Meyer and Mason Stewart last day of work August 17th- The interns gave a presentation to the board on their summer at the SWCD and at Rosholt.

7. New Business

- Chippewa River Watershed Association 2nd Quarter AR \$6,743.55
- Amelia Solar Garden Notice of Decision Wetland Boundary and Type and No Loss- **Randy Mitteness made a motion to approve the decision and concurrence with the TEP. Randy Pederson seconded the motion. The motion passed with all in favor.**
- City of Glenwood Stormwater Ravine Stabilization Notice of Decision Wetland Boundary and Type-**D. Gary Reents made a motion to approve the decision and concur with the TEP. Tom Talle seconded the motion. The motion passed with all in favor.**
- Todd and Lisa Sloneker Notice of Decision Wetland Boundary and Type-**Tom Talle made a motion to approve the decision and concur with the TEP and Randy Mitteness seconded the motion. The motion passed with all in favor.**
- Troy Schmidke Wetland Exemption Trail Access Notice of Decision-**Randy Pederson made a motion to approve the decision and concur with the TEP. D. Gary Reents seconded the motion. The motion passed with all in favor.**
- BWSR CWF Grant applications update-Kovarik shared that two applications are being worked on. 1-East Branch Project Area and 2-City of Glenwood Ravine project **D. Gary Reents made a motion to approve the submitting of both applications and Randy Pederson seconded the motion. The motion passed with all in favor.**
- Workers Comp Dividend \$1,155

8. Treasurer Report-June and July- **D. Gary Reents made a motion to approve the June treasurer report and Randy Mitteness seconded the motion. The motion passed with all**



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in favor. Randy Mitteness made a motion to approve the July treasurer report and Randy Pederson seconded the motion. The motion passed with all in favor.

- Monthly Checking Account Report #11247
- Monthly Savings Account Report #870903
- Treasurer Report (3-year comparison)

9. Reports

o Holly Kovarik, Manager

- Billable Tracking is being worked on.
- 2nd Quarter Invoice IXN Trial \$12,250 AR
- Agassiz orders have been made for landowners requesting seed.
- AFREC 2nd Quarter AR \$11,836.99
- MDA Nitrogen Study 2nd Quarter AR \$51,010.29
- FY24 Buffer Allocations \$20,000
- Chippewa River Watershed CWMP Internal Review comments by July 31st.
- LCCMR Kernza grant working on a no cost 1 year extension request
- Maus/Hippe partial payment authorize once receive payment information from NRCS-Randy Mitteness made a motion to authorize payment not to exceed what is in contract when paperwork is received. Randy Pederson seconded the motion. The motion passed with all in favor.
- BWSR CWF Story East Branch Project Area and meeting will be held onsite on August 18th.
- Vehicle Repairs GMC Acadia-air conditioner, brakes
- Country Clipper Lawnmower not working. It needed a new battery. The repair has been completed.
- Tires on all 3 trucks were purchased and installed.
- 3010 rear seal leak-Joe Zweig will be contact to take a look at our tractor and give us an opinion or estimate for the potential repairs to discuss at a later meeting.
- Randy Mitteness made a motion to authorize the contracts for the Kalina boatramp project and Cihlars erosion control project once the bids are received. Randy Pederson seconded the motion. The motion passed with all in favor.

o Kimberly DeMorett, Resource and Outreach Technician-see attached report

o Nicole Brede, Habitat Resource Specialist-see attached report

o Christopher Borash, Conservation Technician-He introduced himself at the beginning of the agenda. There was nothing further to report at this time.

o Jeff Hellerman, NRCS



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- NRCS staff is working on certifying practices. He shared about construction inspections and 2023 EQIP. They are working on contract modifications. They are working on CRP and he shared about the Pope Co Grazing Field Day.

- Alexander Fellbaum, FSA CED-no report

10. Board Member Meeting Reports

- Randy Pederson-North Fork Watershed IWIP meetings & staff update, Glacial Lakes Trail -He shared information about the open house. Their next meeting is in November.
- Randy Mitteness-Chippewa River Watershed Board & staff update-He shared that their next meeting will be this Friday.
- D. Gary Reents-Sauk River Watershed IWIP Committee meetings & staff update-he shared the next meeting is Thursday of this week.

11. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
8-17-23	Rosholt Field Day	Westport MN	9:00 a.m.
8-30-23	Strategic Plan Session #2	USDA Service Center Building	7:00 a.m.
9-19-23	Pope SWCD Regular Board Meeting	USDA Service Center Building	7:00 a.m.

12. FYI Items-none

13. Public Comment-none

14. Adjourn-Randy Mitteness made a motion to adjourn at 9:10 a.m. and Randy Pederson seconded the motion. The motion passed with all in favor.

Kerry Ayers

Randy Pederson

9-19-23

9-19-23