



MEETING Minutes

Meeting will be held USDA Service Center at 1680 Franklin Street North, Glenwood, MN 56334
 Supervisory Board Meeting 7:00 am
 July 19, 2022

Attendance: Tom Talle, D. Gary Reents, Randy Pederson, Randy Mitteness, Keith Nygaard, Jeff Hellerman, Cole Montgomery, Holly Kovarik, Kelly Erickson, Nicole Brede, Commissioner Paul Gerde, Alex Fellbaum

1. The meeting was called to order at 7:02 a.m. by Chairman Keith Nygaard. The Pledge of Allegiance was recited.
2. A few items were added to the agenda and this was approved by general consensus.
3. Consent Agenda (approved by one motion)-*President*
 - o *June 21, 2022 Board Meeting Minutes*
 - o *Resolutions-None*

<u>Number</u>	<u>Description</u>
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- o *Contract/Applications for Approval-None*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>
P23-9910	2023 CREP Agreement	\$15,202
61-21-W099	Easement Delivery	\$9,650

- o *Appropriations/Payments*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
I.				

- o *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
CS02-2021	Cost Share	Roger Shike	Shelter belt renovation	Bangor 2		\$1,705.35
CS03-21	Cost Share	Loren Boysen	WASCOB	Ben Wade 12	\$15,941.60	
CS03-21	2021 Capacity	Loren Boysen	WASCOB	Ben Wade 12	\$8,197.93	

Randy Pederson made a motion to approve the consent agenda items as presented. Randy Mitteness seconded the motion. The motion passed with all in favor.

4. Commissioner Update-*Paul Gerde*
 - He mentioned the Chippewa River Watershed Association bus tour.
 - He shared that they are remodeling the 3rd floor commissioners' room right now.
 - He mentioned the human services construction project and that it is nearing completion.
5. Old Business
 - o Schaefer WCA Appeal Status Update was provided to the board by Erickson and Kovarik. It has now been sent back to the TEP to review additional information and the TEP membership has been expanded to include another BWSR WCA Specialist. There will be updates after this group meets in August.



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6. New Business

- DNR FY 2023 Observation Well Agreement was presented to the board. D. Gary Reents moved to approve and authorized staff to approve this agreement. Randy Pederson seconded the motion. The motion passed with all in favor.
- DNR FY 2022 Final Report Invoice AR \$2,200-Kovarik shared that the final report was submitted, and we will be waiting for the payment to close this out.
- Contract For Services with the City of Glenwood for DNR CPL Grant Barsness Park Buckthorn-Randy Pederson made a motion to approve the grant agreement and authorized staff to sign. Tom Talle seconded the motion. The motion passed with all in favor.
- DNR CPL Contract for Buckthorn Control in Barsness Park \$50,000 grant contract approval-Randy Mitteness made a motion to approve the contract with the state and authorized staff to sign the agreement. Randy Pederson seconded the motion. The motion passed with all in favor.
- Tom Talle made a motion to approve the contractor recommended by the City of Glenwood for this work. The contractor is Jason Tank. D. Gary Reents seconded the motion. The motion passed with all in favor.
- Chuck Rau to join August meeting virtually to discuss Area II officer positions
- IRS Mileage rate increase to 62.5 cents per mile July 1st.

7. Treasurer Report-D. Gary Reents made a motion to approve the treasurer report as presented and Randy Mitteness seconded the motion. The motion passed with all in favor.

- Monthly Checking Account Report #11247
- Monthly Savings Account Report #870903
- Treasurer Report (3-year comparison)

8. Reports

- Holly Kovarik, Manager
 - Clean Water Council Updates were shared. The Council has finished listening to presentations and will now work to finalize the numbers over the next couple of months for their recommendation.
 - Nitrate Clinic Scheduled for August 5th Noon to 4 at Fair-Kovarik shared that a nitrate clinic will be held at the Pope County Fair.
 - Quarterly Billable is being worked on Kovarik shared she is about done.
 - Registered Kimberly for scholarship application for \$500 for Leadership training
 - Safes Report was submitted
 - CREP Report for 2nd quarter was submitted \$402.96
 - Water Fest Planning is underway.
 - Rosholt Field Day August 18th planning is underway.
 - Chippewa River Watershed Tour July 15th planning has finished up now and there will be some follow up to finish.



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- Rick Davidson/Brian Jergenson project East Branch Grant-D. Gary Reents made a motion to encumber the funding for the project and authorize staff to sign. Randy Mitteness seconded the motion. The motion passed with all in favor. The total project cost was \$100,737.75 The cost share will be 75% of the cost.
Mark Erdahl/Barry Braaten one contract EB \$29,433.01 - Approx authorize staff to execute contract Randy Mitteness made a motion to approve the contract and authorizes staff to sign. Randy Pederson seconded the motion. The motion passed with all in favor.
- Mark Thompson projects in Swift were mentioned to the board and the Swift SWCD encumbered them last week.
- Baycrest project bid funding encumbrance was tabled due to how high the bid was that was received. Kovarik will work with the engineering staff, contractor, and landowners on revising the bid.
- Peters Resort did not receive a bid yet so this will wait till next month as well.
- D. Gary Reents made a motion to authorize staff to submit new grant applications for Clean Water fund as needed and Tom Talle seconded the motion. The motion passed with all in favor.
- Payment approval to UofM for Rosholt-Randy Mitteness made a motion to approve the payments when the invoices are received. Randy Pederson seconded the motion. The motion passed with all in favor.
- County Appropriation Discussion-Kovarik shared the current draft of the 2023 Appropriation request. Kovarik presented a 10% increase to the appropriation and the rest remained the same. Randy Mitteness made a motion to approve the proposed draft request and Randy Pederson seconded the motion. The motion passed with all in favor. The group has a presentation time at 1:00 on August 16th with the County Commissioners. Kovarik asked the board for their ideas on what they felt we should focus on for this presentation. We will have about 20 minutes.
- Jason Wienerman attended the meeting. He shared that he will likely come to our meetings quarterly. He gave a brief introduction of himself to the board.
- Kelly Erickson, Conservation Technician
 - Sales Program Updates-He has been working on billing. He had 13 sites of custom seeding that was completed.
 - WCA-He has several inquiries for WCA mostly on lakeshore properties. There are two violations.
 - He shared that the Hauge hearing is set for August 31-September 2nd.
 - He shared that the Ag Sense system has been requested but several delays in this purchase due to so much damage for landowners in the region.
 - He worked with CHS on spraying Rosholt.
 - We have water hemp in Fabians plots which needed to be sprayed.
 - He measured the Observation wells.



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- He has 5 pivots for Irrigation Water Management that he has been doing.
- He irrigated at Rosholt 2 time so far this season.

- Kimberly DeMorett, Resource and Outreach Technician-is at Rosholt today no report.

- Nicole Brede, Habitat Resource Specialist-CRP, CREP report, RIM Ownership changes, upgrades to cover and emergency haying requests have been keeping her busy. She has also been working on rock intake designs for MAWQCP program for Gregg Weller and Cihlars. She finished review and planning for the Schirmers and Shike tree practices.

- She has two climate smart ag farms that are eligible for funding through a new program.

- Jeff Hellerman, NRCS-He has been going on site visits. He has been working on certifications and he introduced Cole who has also been working on compliance reviews.

- Alexander Fellbaum, FSA CED-He shared that certifications are done. He shared that they have a position currently open in the office. He also shared we are eligible for ECP and that is currently open. He will be attending training and more information will then be shared. The sign up is for 60 days.

- 9. Board Member Meeting Reports
 - Randy Pederson-North Fork Watershed IWIP meetings & staff update, Glacial Lakes Trail -he shared that the next meeting is in September.
 - Randy Mitteness-Chippewa River Watershed Board & staff update-He shared that he participated in the tour and passed around the tour booklet.
 - D. Gary Reents-Sauk River Watershed IWIP Committee meetings & staff update -he shared updates on the meetings he attended.

10. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
8-16-22	Pope SWCD Regular Board Meeting	USDA Service Center Building	7:00 a.m.

11. FYI Items-none

12. Public Comment-none

13. Adjourn-Randy Mitteness made a motion to adjourn at 9:00 a.m. and Randy Pederson seconded the motion. The motion passed with all in favor.

Randy Pederson (Sec)

8-16-22

Ken Aygul

8-16-22