



MEETING *Minutes*

Meeting will be held USDA Service Center at 1680 Franklin Street North, Glenwood, MN 56334
Supervisory Board Meeting 7:00 am
August 16, 2022

Attendance: Keith Nygaard, Tom Talle, D. Gary Reents, Randy Pederson, Randy Mitteness, Jeff Hellerman, Holly Kovarik, Kelly Erickson, Nicole Brede, Kimberly DeMorett, Chuck Rau

1. The meeting was called to order at 7:12 a.m. by President Nygaard.
2. Approve the Agenda-The agenda was reviewed by the board and approved by general consensus.
3. Consent Agenda (approved by one motion)-President
 - o *July 19, 2022 Board Meeting Minutes*
 - o *Resolutions-None*

<u>Number</u>	<u>Description</u>
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- o *Contract/Applications for Approval-None*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

- o *Appropriations/Payments*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	RMB	Lake report updates	\$4,500	Capacity Funding

- o *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
CAP01-21	2021 Capacity	Jake Johnsrud	WASCOB	WBL 7&8	\$9,725.45	
EB06-2021	2021 East Branch	Matt Moe/Don Gjerdingen	WASCOB	Rolling Forks 30	\$12,319.25	
EB07-2021	2021 East Branch	Barry Braaten	WASCOB/Waterway	Rolling Forks 10	\$27,004.96	

Randy Pederson made a motion to approve the consent agenda items as presented and Randy Mitteness seconded the motion. The motion passed with all in favor.

4. Commissioner Update-*Paul Gerde-no report not able to attend.*
5. Old Business
 - o Schaefer WCA Appeal Status Update were provided to the board by Lynda Ponting and Kelly Erickson.
 - o Hauge Chippewa Falls Twp Status Update-updates were provided by Lynda Ponting and Kelly Erickson. Hauge has removed the culvert and fill material and has been deemed compliant. The matter is currently settled unless further activity is done. He has indicated doing a low flow crossing but an application would need to be filled out.



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An application has not been received at this time. He is also on probation for a year and fines could apply if he violates the order.

6. New Business

- Chuck Rau joining via Zoom to discuss MASWCD and the desire for someone to apply for the chair position for Area II. He will be in line for Chairman for the MASWCD.
- City of Lowry Stormwater Analysis was discussed and a proposal was received from Houston Engineering. Gary Reents made a motion to approve the proposal from HEI and Tom Talle seconded the motion. The motion passed with all in favor.
- Outstanding Conservationist Discussion was had by the group. Staff came up with a list of landowners and asked for the board to consider these landowners. D. Gary Reents made a motion to approve Jim and Karen Barchenger as this year's Outstanding Conservationists and directed staff to complete the application materials and get them submitted. Randy Pederson seconded the motion. The motion passed with all in favor.
- Nitrate Clinic Update was provided. There were 30 samples analyzed at the clinic during the fair.
- Possible applications for CWF-Randy Pederson made a motion to authorize staff to complete and submit grant applications as suggested by Kovarik. Randy Mittenness seconded the motion. The motion passed with all in favor.

7. Treasurer Report-D. Gary Reents made a motion to approve the Treasurer report and Randy Mittenness seconded the motion. The motion passed with all in favor.

- Monthly Checking Account Report #11247
- Monthly Savings Account Report #870903
- Treasurer Report (3-year comparison)

8. Reports

- Holly Kovarik, Manager
 - Clean Water Council Updates were shared with the board.
 - Nitrate Clinic 30 samples that were analyzed by the interns.
 - Quarterly Billable
 - Rosholt Field Day is August 18th
 - Baycrest project bid funding encumbrance-We have not received a bid at this time for this project.
 - Peters Resort-We have not received a bid at this time for this project.
 - IXN MDA Report submitted AR \$6,900
 - AFREC submitted AR \$10,282.05
 - Nitrogen Study MDA Report submitted AR \$41,380.59
 - MCIT Workers Comp Disbursement \$515
 - MAWQCP 2nd Quarter submitted AR \$3,575.70
 - Newsletter was distributed.
 - LCCMR Plot Fee AR \$450.00
 - LCCMR 2nd Quarter AR \$4,980.60



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- Farmbill 2022 CREP Final Report was completed.
- 2020 Local Capacity Grant Extension Request-Randy Mitteness made a motion to approve the extension and Tom Talle seconded the motion. The motion passed with all in favor.
- 2021 Audit Preparations are being done.
- Kelly Erickson, Conservation Technician
 - Sales Program Updates: He shared that he got a quote for a new drill. He has had many drill rentals.
 - WCA-He is working on a restoration order for the Freeman site and has reviewed a site in Grove Lake Township. He is also working on completing paperwork on the Earl Hauge project site.
- Kimberly DeMorett, Resource and Outreach Technician -She shared that we are down a machine for analyzing and that we have to replace a vacuum pump. She shared that they hand harvested the alfalfa and there was a grasshopper issue. She has been helping with Water Fest emails and tshirt orders. She updated the RIM mailing list. She has been completing soils training and will have her first MASWCD Leadership training on August 23-24.
- Nicole Brede, Habitat Resource Specialist-She shared that she has 35 of 40 CRP plans completed. She is working on finishing up the mailing for the site inspections on 60 RIM sites. She has 2 more MAWQCP site visits to finalize. We have a couple of financial assistance grants with MDA that we are working on. She helped with the fair booth and mentioned we are low on rainbarrels.
- Jeff Hellerman, NRCS-He shared that they are working on CRP plans, cover crop practices, and erosion control projects. Mike Yrjo has left NRCS, and Jeff will be doing some engineering work.
- Alexander Fellbaum, FSA CED-ECP is going on and he took the training. They are working on cleaning up the files in the conference room. There is a Hazard Mitigation meeting scheduled. He shared they have 5 applicants for their open position.

9. Board Member Meeting Reports

- Randy Pederson-North Fork Watershed IWIP meetings & staff update, Glacial Lakes Trail-there will be a policy committee meeting in September.
- Randy Mitteness-Chippewa River Watershed Board & staff update-There was no meeting.
- D. Gary Reents-Sauk River Watershed IWIP Committee meetings & staff update-There was no meeting.

10. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
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9-21-22	Pope SWCD Regular Board Meeting	USDA Service Center Building	7:00 a.m.
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11. FYI Items

12. Public Comment-none

The board discussed the Area II meeting which will be on September 20th. Tom, Randy P, Randy M, Keith and Gary would all like to be registered. It is going to be in Stearns County.

13. Adjourn-Randy Mitteness made a motion to adjourn the meeting. Tom Talle seconded the motion. The motion passed with all in favor.

Keith Mitteness

9-21-22

Randy Pederson

9-21-22