



## MEETING Minutes

Meeting will be held Keith Nygaard's Shop 27820 180<sup>th</sup> Street, Starbuck, MN 56381 No Zoom Option USDA Service Center closed to public

Supervisory Board Meeting 7:00 am October 19, 2021

Attendance: Commissioner Paul Gerde, Keith Nygaard, Kelly Erickson, Randy Pederson, Randy Mitteness, Tom Talle, Holly Kovarik, Jeff Hellerman (absent: D. Gary Reents)

1. The meeting was called to order at 7:02 a.m. by the Chairman Keith Nygaard and the Pledge of Allegiance was recited.
2. The agenda was approved by general consensus of the board with a few additional items.
3. Consent Agenda (approved by one motion)-*President*
  - o *September 2021 Board Meeting Minutes*
  - o *Resolutions-None*

<u>Number</u>	<u>Description</u>

- o *Contract/Applications for Approval-None*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>
P22-6141	FY22 Local Capacity	\$125,736
P22-6231	FY22 Buffer Law	\$21,500
C18-9383	FY18 Lake Emily Extension	Extend to 4/29/22

- o *Appropriations/Payments*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
I.	WCTSA	Engineering	\$10,877.14	Various

- o *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>

Randy Mitteness made a motion to approve the consent agenda items as presented and Randy Pederson seconded the motion. The motion passed with all in favor.

Randy Mitteness made a motion to approve the Nathan Johnson project CWF18-03 as presented \$93,644.63 in cost share from the Lake Emily grant and authorized Kovarik to sign once all signatures are attained from the multi landowner project. Nathan Johnson will be the spokesperson. Tom Talle seconded the motion the motion passed with all in favor.

CWF 18-03	2018 Lake Emily	Nathan Johnson	WASCOB	WBL 21	\$93,644.63	
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### 4. Commissioner Update-*Paul Gerde*

- Commissioner Gerde shared that they have finalized the preliminary levy.
- He shared they will be revisiting their COVID plan.
- There was no Chippewa River Watershed JPB meeting this month.
- There was discussion about federal funding for broadband that may be available.

### 5. Old Business

- COVID updates/discussion/Certification of Vaccination  
The board discussed status in the office for COVID. The board discussed leaving everything the same at this time as discussed at the previous meeting. We have not responded to the vaccination status inquiry information.
- Confirmation of Preliminary estimate for County Appropriation-Kovarik shared that we had received word that the County had included our increase in their preliminary budget at this time.
- CREP Funding approximately will be \$12,324.
- 2022 Capacity Funding \$125,736
- Sauk River Watershed Collaborative Agreement was discussed. Randy Mitteness made a motion to approve the agreement and Randy Pederson seconded the motion. The motion passed with all in favor.

### 6. New Business

- Pope and Stevens Water fest was September 24<sup>th</sup>
- Conservation Day was September 30<sup>th</sup>
- Soybeans sold (harvested Rosholt plot) \$1,261.84 was earned. We still must pay for the combining service at this time.
- Resolutions for discussion was put on the end of the agenda.
- Trimble Warranty Renewal Tom Talle made a motion to approve this to be paid out of Capacity Funding and Randy Pederson seconded the motion. The motion passed with all in favor.
- 2020 Audit/Management Representation Letter-Randy Pederson made a motion to approve pending review by Reents and Randy Mitteness seconded the motion. The motion passed with all in favor.
- 2022 Sales Program Pricing-Tom Talle made a motion to leave pricing the same in 2022 as it was in 2021. Randy Pederson seconded the motion. The motion passed with all in favor.

### 7. Treasurer Report-Randy Mitteness made a motion to approve the treasurer report pending review by Reents and Randy Pederson seconded the motion. The motion passed with all in favor.

- Monthly Checking Account Report #11247
- Monthly Savings Account Report #870903
- Treasurer Report (3-year comparison)

### 8. Reports

- Holly Kovarik, Manager



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- Becker Invoice AR \$1,229.13
  - Attended Managers meeting in Swift
  - Sauk River WRAPS AR \$109.41
  - MAWQCP AR \$1,411.17
  - FY22 Capacity Grant was discussed.
  - FY 22 Farmbill CREP Grant Approx. \$12,324
  - BWSR Academy Virtual October 26<sup>th</sup>-28<sup>th</sup>
  - Update on Lake Linka Dam-Kovarik shared that right now the Lake Linka Dam is low priority for funding. It will continue to be monitored but until there is funding available that it will not be repaired.
  - The Convention is December 12-14. It was discussed who would attend and that Kovarik would get them registered. Keith, Holly, Randy M and Karen, Randy P will all attend. Kovarik will reach out to Reents to see if he needs to be registered as well as the Walters this year's Outstanding Conservationists.
- Kelly Erickson, Technician
    - Sales Program Updates-He is working on tree plans for next year. He has 2 fall dormant seedings and a non-compliant buffer to seed. He has been winterizing machinery.
    - WCA-Bob Majerus wetland bank was not an eligible site. He signed off on a mitigation for Joyce Blair. He reviewed a site in starbuck for a ditch and culvert project. He reviewed and application for Dan Schaefer and asked that the board table this item till the next meeting. Randy Pederson made a motion to table the decision on the Schaefer project until the November meeting to allow staff to respond to the DNR questions. Tom Talle seconded the motion. The motion passed with all in favor.
    - Hauge Hearing Set for November 22<sup>nd</sup>.
    - The Rosholt soybeans have been harvested. They are winterizing the site.
    - He measured the observation wells for the DNR.
    - He assisted with the two educational events.
  - Nicole Brede, District Technician-no report
    - Buffer Updates
  - Jeff Hellerman, NRCS-He mentioned that we have 2 new contracts in 2021. He told us that EQIP had 13 new contracts totalling \$519,548.
  - Alexander Fellbaum, FSA CED-no report

### 9. Board Member Meeting Reports

- Randy Pederson-North Fork Watershed IWIP meetings & staff update, Glacial Lakes Trail -He participated in the Glacial Ridge group in Starbuck and the Buckthorn Brigade. There was no North Fork meeting.



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- o Randy Mitteness-Chippewa River Watershed Board & staff update-There was no regular meeting for the Chippewa group. Kovarik shared that the TAC is working on a budget, timeline, and workplan for the IWIP grant and the goal is to have this all ready for the JPB to review and approve at the November meeting.
- o D. Gary Reents-Sauk River Watershed IWIP Committee meetings & staff update

**10. Upcoming Meetings:**

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
11-16-21	Pope SWCD Regular Board Meeting	Keith Nygaard's Shop	7:00 a.m.

**11. FYI Items**

**12. Public Comment**

**13. Resolutions-Tom Talle made a motion to approve the resolution voting form and to include Gary Reents responses as discussed. Randy Pederson seconded the motion. The motion passed with all in favor. Kovarik will send in the responses to MASWCD as discussed.**

**14. Adjourn-Randy Mitteness made a motion to approve the adjournment of the meeting and Randy Pederson seconded the motion. The motion passed with all in favor 8:29 a.m.**

*Randy Pederson Sec.*

*11-16-21*

*Keith Nygaard Pope SWCD Chair*

*11-16-21*