



## MEETING Minutes

Meeting will be held at 1680 Franklin Street North, Glenwood, MN and via Zoom  
Supervisory Board Meeting 7:00 am  
May 18, 2021

Attendance: Holly Kovarik, Kelly Erickson, Keith Nygaard, Tom Talle, Randy Pederson, Randy Mitteness, Brittany Kimpe, Jeff Hellerman, on Zoom included: Lynda Ponting (BWSR), Commissioner Paul Gerde, and D. Gary Reents

1. Call To Order & Pledge of Allegiance-The meeting was called to order at 7:00 a.m. by the Chairman Keith Nygaard.
2. The agenda was approved as presented by general consensus.
3. Consent Agenda (approved by one motion)-*President*
  - o *April 2021 Board Meeting Minutes*
  - o *Resolutions-None*

<u>Number</u>	<u>Description</u>

- o *Contract/Applications for Approval-None*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

- o *Appropriations/Payments*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	WCTSA	Engineering	\$8,269.71	Various grants
2				

- o *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
WS02-21	LWM	David Thompson	Well Sealing	Barsness Section 7	\$1,500	
CS01-21	State CS	Keith Lindor	Diversion WASCOB	NP 5		\$10,984.31

Randy Pederson made a motion to approve the consent agenda items as presented and Randy Mitteness seconded the motion. The motion passed with all in favor.

4. Commissioner Update-*Paul Gerde*
  - The courthouse has now opened up on May 10<sup>th</sup> to the public again.
  - The Pope County Commissioners did not approve the bond for the ditch project for the Sauk River Watershed District.
5. Old Business
  - o TNC NFWF grant was not funded <https://www.nrem.iastate.edu/research/STRIPS/> -Kovarik shared that this proposal did not get funded and will not be moving forward at this time.
  - o City of Glenwood Ravine Project Update-Kovarik shared that the contract is fully executed and the City is moving forward for the project to start in the next month or so.
6. New Business



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- MASWCD Resolution Process was discussed and the group did not have any resolutions now that they could think of. Resolutions would first be presented and discussed at the Area II meeting.
  - Poster Contest Judging was moved to the end of the agenda.
  - Farmbill CREP Interest 2022-Tom Talle made a motion to approve the Farmbill CREP Interest Form. Randy Pederson seconded the motion. The motion passed with all in favor.
  - Local Work Group Meeting Set after June board meeting.
  - Easement Deliver Contract April 1, 2021 to June 30, 2025 executed via DocuSign \$9,600-Randy Mittenness made a motion to approve the fully executed contract and Randy Pederson seconded the motion. The motion passed with all in favor.
7. Treasurer Report-Randy Pederson made a motion to approve the treasurer report pending D. Gary Reents review. Randy Mittenness seconded the motion. The motion passed with all in favor.
- Monthly Checking Account Report #11247
  - Monthly Savings Account Report #870903
  - Treasurer Report (3-year comparison)
8. Reports
- Holly Kovarik, Manager
    - Cooler purchased for Rosholt \$1,605.26
    - MDA IXN 1<sup>st</sup> Quarter Invoice \$3,937.75
    - MDA Rosholt Nitrogen Study 1<sup>st</sup> Quarter Invoice \$30,979.39
    - Per Diems for 1<sup>st</sup> quarter completed
    - Chippewa River Watershed Association work was discussed. The CRWA will be reviewing the IWIP application at the meeting on Friday along with ranking criteria and consultants that submitted for the RFP.
    - Kevin Lundebrek CWF18-02 WASCOB Langhei 3-Randy Mittenness made a motion to approve the contract and encumber \$11,287.82 in cost share from the 2018 Lake Emily CWF grant. Randy Pederson seconded the motion. The motion passed with all in favor.
    - Gerry Maus WASCOB/Terrace WBL 2-Randy Mittenness made a motion to approve this project and encumber \$41,382.26 from the Lake Minnewaska 2021 CWF grant and Tom Talle seconded the motion. The motion passed with all in favor.
    - Tom Talle made a motion to approve the Keith Johnson well sealing project WS01-21 payment not to exceed \$500 that was encumbered. Randy Pederson seconded the motion. The motion passed with all in favor.
  - Kelly Erickson, Technician



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- Sales Program Updates-
- Tree Planting/Grass Seedings-The trees have all been planted and they are now working on fabric installation. Dylan Koubsky has been helping. He shared a failed planting site in Chippewa Falls 26 that he is working with a customer on and will keep the board informed on next steps. The drills have been fully rebuilt and they are being rented out at this time. He has 5 pivot contracts for this season thus far.
- WCA-The notice of decision for the Highway Department project was sent. There is a violation in Reno Twp that he is working on as well as another in White Bear Lake Twp. He is working with a landowner on a wildlife pond in Grove Lake Twp. He is working in a mitigation as well for two landowners.
  - Earl Hauge Chippewa Fall Section 26 Restoration Order-It was shared that the DNR Conservation Officer has cited Mr. Hauge as he has failed to comply with the Restoration Order by the deadline. Lynda Ponting discussed with the board next steps and that this will go to court. As of the meeting Earl Hauge had not provided the full survey information to the SWCD. She stated DNR is in charge of the enforcement. He was required to place for ditch plugs and remove the culvert. She shared that TEP members staked the site and location of the ditch plugs while Mr. Hauge was on site and that the TEP has not been to the site to complete a follow up survey yet.
  - Rosholt Irrigator has been checked out for the spring and everything is functioning.
- Nicole Brede, District Technician
  - Poster Contest in process/judge at May meeting-this will be shared at the end of the agenda.
  - She has been working on learning RIM.
  - She worked on and finished the virtual water fest event.
  - She has been prepping for the fall water fest event.
  - She has been presenting the poster contest to the schools and following up with awards.
  - She helped with tree sales pick up days.
  - She has been doing some misc. office work assisting with phones and random customer assistance.
  - She is working on a CWMA planning meeting in June.
  - She has been working on MAWQCP certifications with several very close to being finalized.
  - She started an application for Farm Woman of the Year for Jessica Blair. Randy Pederson made a motion to approve this nomination of Jessica Blair and Randy Mittness seconded the motion. The motion passed with all in favor.
- Jeff Hellerman, NRCS



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- He has 13 EQIP applicants that the NRCS has been working with. This includes pasture projects, WASCObS, no till and cover crops, and irrigation practices.
- We will plan for a local work group meeting in June.
- They are working on compliance reviews.
- He shared that there will be an intern that may work some from our office for NRCS.
- o Alexander Fellbaum, FSA CED
  - CRP planning is in the works.
  - He shared certifications are starting.

### 9. Board Member Meeting Reports

- o Randy Pederson-North Fork Watershed IWIP meetings & staff update, Glacial Lakes Trail -He shared that they have a meeting coming up on June 2<sup>nd</sup> and will be discussing their role.
- o Randy Mitteness-Chippewa River Watershed Board & staff update-He said a meeting is coming up on Friday and that Kovarik summed up the report earlier in the meeting.
- o D. Gary Reents-Sauk River Watershed IWIP Committee meetings & staff update- there have been no meetings for the SRW.

### 10. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
6-15-21	Pope SWCD Regular Board Meeting	TBD	7:00 a.m.

11. FYI Items-none

12. Public Comment-none

13. Tom Talle made a motion to approve the poster contest awards as shown.

Overall #1 Norah Vanzee-Minnewaska, #2 Kamie Fischer-BBE, #3 Berlynn Green Glacial Hills BBE Winners- #1 Kamie Fischer #2 Ana Engen #3 Jaylee Jensen Glacial Hills Winners #1 Berlynn Green #2 Isamnah Walsh #3 Greta Randleman Minnewaska #1 Norah Vanzee #2 Kylie Erickson #3 Kileigh Wilmes Randy Pederson seconded the motion. The motion passed with all in favor.

14. Adjourn-The meeting was adjourned by the chairman at 8:50 a.m. The next meeting will be June 15<sup>th</sup> at the USDA service center again.

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