



MEETING Minutes

Meeting will be held Keith Nygaard's Shop 27378 180th Street, Starbuck, MN 56381
 Supervisory Board Meeting 7:00 am
 July 20, 2021

Attendance: Keith Nygaard, Tom Talle, Holly Kovarik, Randy Pederson, Randy Mitteness, D. Gary Reents, Jeff Hellerman, and Lynda Ponting

1. The meeting was called to order by the Chairman at 7:02 a.m. The Pledge of Allegiance was recited.
2. The meeting agenda was approved by general consensus.
3. Consent Agenda (approved by one motion)-*President*
 - o *June 2021 Board Meeting Minutes*
 - o *Resolutions-None*

<u>Number</u>	<u>Description</u>

- o *Contract/Applications for Approval-None*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

- o *Appropriations/Payments*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.				
2.				

- o *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
WS02-21	LWM	David Thompson	Well Sealing	Barsness 7		\$1,500

Randy Mitteness made a motion to approve the consent agenda items as presented. Randy Pederson seconded the motion. The motion passed with all in favor.

4. Commissioner Update-*Paul Gerde-no report*
5. Old Business
 - o COVID-19 State of Emergency/Open Meeting Law were discussed by the group. Information was shared with the board members. We are no longer able to hold hybrid meetings or virtual meetings. There are very specific reasons that need to be met in order to meet virtual for our board of supervisors. Moving forward we will need to meet off site to allow the public to attend our meetings. Currently the USDA Service Center is still closed to the public in the facility.



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- Area II meeting follow up-The board and staff shared how it was nice to finally have an in person meeting. We will be assisting in hosting the Area II meeting in September at Rosholt along with Swift SWCD.
- Jessica Blair Woman Farmer of the Year Finalist-Kovarik shared that Jessica Blair is in the top 5! This will be announced at Farmfest.

6. New Business

- SWCD Per Diem Increase Discussion-Randy Mitteness made a motion to approve the per diem increase effective August 1st as allowed in statute. Tom Talle seconded the motion. The motion passed with all in favor.
- Sonja Hahn Well Sealing Project WS03-21-D. Gary Reents made a motion to approve encumbrance of the funding for this project for two wells not to exceed \$375.00.
- Juneteenth- The board discussed the Juneteenth new federal holiday. Staff was directed to find out more information so that a decision could be made if a policy revision would be needed.
- Outstanding Conservationist Discussion-Kovarik and Hellerman discussed with the board several landowners and the work they have accomplished. D. Gary Reents made a motion to approve Nate and Angie Walter as this year's recipient. Randy Pederson seconded the motion. The motion passed with all in favor. Kovarik will work with the Walters to fill out their application.
- 2022 County Appropriation Request Draft for Discussion-Kovarik shared the request for 2022. The only change is a 10% increase in the base appropriation. Kovarik shared some uncertainty with the CREP funding. Tom Talle made a motion to approve the Appropriation Request with the 10% increase. Randy Pederson seconded the motion. The motion passed with all in favor.
- City of Glenwood Ravine O&M prep estimate-Kovarik shared a request for preparation for and O&M for this project. \$1,500. Tom Talle made a motion to approve the amendment to the scope for the Ravine project. Randy Pederson seconded the motion. The motion passed with all in favor.
- North Fork FY20 WBIF Sub agreement-Kovarik shared the sub agreement in the packet for the North Fork Crow and the group discussed the information. Randy Pederson made a motion to approve the agreement as presented and Randy Mitteness seconded the motion. The motion passed with all in favor.
- Pope SWCD and Chippewa River Watershed Association Contract for Services-Randy Mitteness made a motion to approve the agreement and D. Gary Reents seconded the motion. The motion passed with all in favor.

7. Treasurer Report-D. Gary Reents made a motion to approve the treasurer report and Randy Pederson seconded the motion. The motion passed with all in favor.

- Monthly Checking Account Report #11247
- Monthly Savings Account Report #870903
- Treasurer Report (3-year comparison)



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8. Reports

- Holly Kovarik, Manager
 - Quarterly Billable still working through
 - Farmbill CREP Quarter #2 AR \$2,096.79
 - CRWA Invoice through Quarter #2 \$5,239.41
 - Sauk River WRAPS Quarter #2 AR \$427.83
 - LCCMR Kernza project budget adjustment for new grant was made. We reduced our total budget by about \$10,000. All of the partners made adjustments to their budget. This was then shifted to support incentive payments to producers to plan Kernza.
 - DNR Observation Well Agreement Invoiced AR \$2,190.00
 - Updates to Fair booth display are being made.
 - Nitrate Clinic set for Friday August 6th at the Pope County Fair.
 - Newsletter has been sent out to print.
 - 2020 Cost Share Closeout will be happening now in the next month.
 - Audit scheduled week of August 30th
 - Sauk River Comp Plan proposal with BWSR Board August 4th at 1:00 pm
 - 2019 Local Capacity Amendment to shift funds into more project funds-**Randy Pederson made a motion to make this shift and Tom Talle seconded the motion. The motion passed with all in favor.**
 - Donna Hahn Lined Channel project request additional cost share-This was not discussed at the meeting and will be brought up at the next board meeting. It was missed on the agenda.
 - CWMA Grant Closeout will be happening now since the last payment.
 - Discussion general direction on position opening-The board agreed with Kovarik to advertise for a general technician position with a focus on stormwater, urban, and other ag practices. Kovarik will be working on the two job descriptions due to moving programs to other staff. This will be brought back to a future meeting for discussion before a position is advertised.
 - WCTSA Invoice for the Quarter was shared. **Tom Talle made a motion to approve the invoice not to exceed \$12,828.19 out of the grants as applicable. Randy Pederson seconded the motion. The motion passed with all in favor.**
 - Rosholt Field Day Set August 19th

Discussion regarding ARE Farm Bangor 31 Application Irrigator Crossing Exemption was discussed. Lynda Ponting was in attendance for this discussion. **Tom Talle made a motion to approve the exemption with conditions. These included no excavation in the wetland, to allow a no loss for a 1 time draw down for no more than 6 months, The material must be hauled in. The normal water elevation was set at 1318 and that culverts needed to be in the crossings. Randy Pederson seconded the motion. The motion passed with all in favor.**

- Kelly Erickson, Technician-Erickson provided a written report to the board.
 - Sales Program Updates



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- Irrigation Water Management
- Grass Seedings
- WCA -ARE Farm Bangor 31 Application Irrigator Crossing Exemption and Todd Beecher Boundary and Type Determination
- D. Gary Reents made a motion to approve the Boundary and Type Determination as presented and Randy Pederson seconded the motion. The motion passed with all in favor.
- Nicole Brede, District Technician-see attached written report
 - RIM
 - MAWQCP
- Jeff Hellerman, NRCS
 - Discussed CRP, status reviews, CSP, and EQIP.
- Alexander Fellbaum, FSA CED-no report

9. Board Member Meeting Reports

- Randy Pederson-North Fork Watershed IWIP meetings & staff update, Glacial Lakes Trail -There was no policy meeting held. The Glacial Ridge Trail met and are working on control of buckthorn in Holly Skogen.
- Randy Mitteness-Chippewa River Watershed Board & staff update-Chippewa River Watershed met and the next meeting is August 20th in Glenwood. The group will be hearing a proposal from Houston Engineering.
- D. Gary Reents-Sauk River Watershed IWIP Committee meetings & staff update-He missed this meeting. Kovarik shared that the Plan will be before the BWSR board in early August.

10. Upcoming Meetings:


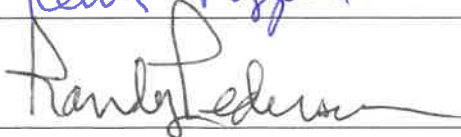
<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
8-17-21	Pope SWCD Regular Board Meeting	TBD	7:00 a.m.

11. FYI Items

12. Public Comment

- Hauge Chippewa Falls Section 26 7-15-21 Letter to the Board-The board discussed Mr. Hauge's letter. The board directed that no further action is needed.

13. Adjourn-Randy Mitteness made a motion to adjourn the meeting. Randy Pederson seconded the motion. The motion passed with all in favor.



Pope SWCD chair
8-17-21
Sec.
8-17-21