



MEETING MINUTES

Meeting will be held at 1680 Franklin Street North, Glenwood, MN and via Zoom
Supervisory Board Meeting 7:00 am
April 20, 2021

*D Gary Reents
Hauge's
Joined via
Zoom*

Attendance: Lynda Ponting (BWSR), Commissioner Paul Gerde, Keith Nygaard, Tom Talle, D. Gary Reents, Randy Pederson, Randy Mitteness, Holly Kovarik, Kelly Erickson, and guests Dayton and Earl Hauge

1. The meeting was called to order at 7:00 a.m. by the Chairman Keith Nygaard. The pledge of allegiance was recited.
2. There were no additions to the agenda.
3. Consent Agenda (approved by one motion)-President
 - o *March 2021 Board Meeting Minutes*
 - o *Resolutions-None*

<u>Number</u>	<u>Description</u>
02-2021	Resolution to support a Chippewa River Watershed One Watershed, One Plan project

- o *Contract/Applications for Approval-None*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

- o *Appropriations/Payments*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	UofM	MDA Rosholt Trial	\$27,500	MDA Rosholt Nitrogen Study Grant
2	WSN	City of Glenwood Ravine	\$2,824.25	Glenwood Stormwater Grant

- o *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
GL02-2021	Glenwood CWF	City of Glenwood	Ravine Repair	Min 1	\$208,687.50	
CS01-21	2020-2021 State Cost Share	Keith Lindor	Diversion/WASCOB	NP 5	\$11,026.50	
WS01-21	LWM	Keith Johnson	Well sealing project	Langhei 18	\$500.00	

Randy Mitteness made a motion to approve the consent agenda as presented and Randy Pederson seconded the motion. The motion passed with all in favor.

4. Commissioner Update-*Paul Gerde*
 - Commissioner Gerde mentioned that there was a public hearing held by Sauk River WD on a public ditch project and they are looking to bond for a repair. It sounds like this is moving forward.



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- The CRWA is working on approving resolutions by each SWCD and County board to enter a planning process. The Pope County Board will be reviewing the resolution at their meeting this morning.
 - The North Fork Crow WD is currently seeking a Manager for the board. This is open now and the incumbent could be reappointed.
5. Old Business
- City of Glenwood Ravine Project Update-Kovarik provided an update that the contract is now executed as of this meeting and plans are underway for construction to start soon. The City has selected a contractor.
 - Legislative Days Recap-The board discussed the virtual legislative meetings that were conducted along with the status of current legislation affecting SWCDs.
 - East Branch CWF Grant Subcontract with Swift SWCD-Kovarik shared the information for this sub agreement and its terms. **Tom Talle made a motion to approve the agreement with Swift SWCD and Randy Mitteness seconded the motion. The motion passed with all in favor.**
6. New Business
- Seasonal Hiring-Kovarik shared the status of seasonal hiring. We have two additional interns Brittany Kimpe and Kelsy Tufto. We also hired a high school student to help after class his name is Dylan Koubsky. We may have one additional seasonal person help depending on the workload.
 - Resignation of Jessica Hoheisel was discussed and that she has moved on to work closer to home. She was with the SWCD for around 6 years.
 - Approve purchase of USDA compatible Computer Budget NTE \$2,000. **Tom Talle made a motion to approve the budget for the computer purchase. Randy Pederson seconded the motion. The motion passed with all in favor.**
 - Approve purchase of Intern laptop \$1,500 Glacial Ridge Computing-Randy Mitteness made a motion to approve the purchase and Randy Pederson seconded the motion. **The motion passed with all in favor.**
 - <https://www.nrem.iastate.edu/research/STRIPS/> NFWF TNC Prairie Strip Letter of Support. **Randy Pederson made a motion to support a letter for this grant application for the CRP practice promotion of the prairie strips. Tom Talle seconded the motion. The motion passed with all in favor.**
 - MASWCD Resolution Process was shared with the board. Resolutions will need to be prepared in the next month or so.
 - Approve Runge Grading Bid for Cooperative Weed Management Project \$2,300. **Randy Mitteness made a motion to approve the Cooperative Weed Management bid and Randy Pederson seconded the motion. The motion passed with all in favor.**
 - WCA items/Request Audit discussion-Kovarik shared a letter she prepared asking for a voluntary audit of the Wetland Conservation Program the SWCD administers. **Tom Talle made a motion to approve this request and to authorize staff to work with the Board of Water and Soil Resources to complete this audit and report findings**



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to the board upon completion. Randy Pederson seconded the motion. The motion passed with all in favor.

7. Treasurer Report-Randy Mitteness made a motion to approve the treasurer report pending review of the Treasurer of the Board. Randy Pederson seconded the motion. The motion passed with all in favor.

- Monthly Checking Account Report #11247
- Monthly Savings Account Report #870903
- Treasurer Report (3-year comparison)

8. Reports

- Holly Kovarik, Manager
 - 1st quarter billable reporting
 - Rosholt Annual Planning has been going on.
 - MECA planning meeting was held.
 - Locally Led Conservation Workgroup training sessions (2) attended.
 - Chippewa River Watershed Association work
 - 2 subcommittee meetings attended
 - IWIP application draft prepared
 - Final payments for Pre-Wraps project received and completed.
 - transition of the accounts to Eagle Bank is underway.
 - MCIT Insurance updates for new tree pickup location were made.
 - Project Planning preparations with landowners and site visits
 - Stormwater sites were visited for potential projects.
 - Sales program invoicing has been completed.
 - City of Glenwood Ravine project contract has now been executed and the project will start this summer.
 - LCCMR 1st Quarter Invoice \$2,049.24 AR
 - MAWQCP 1st Quarter Invoice \$2,673.03 AR
 - Farmbill CREP 1st Quarter Invoice \$10,445.02 AR
 - Attended COW meeting on Chippewa IWIP Resolution Support
 - SRWD Wraps 1st Quarter Invoice \$32.91 AR
 - CRWA 1st Quarter \$1,925.24 AR
 - Tom Talle made a motion to approve the drill payment of \$5,985.23. Randy Mitteness seconded the motion. The motion passed with all in favor.
- Kelly Erickson, Technician
 - Sales Program Updates were given. He has 12 tree plans he has been working on. He has 3 pivots signed up for Irrigation Management.



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- Tree pickup set April 30th and May 1st letters have been sent/asked for payment in advance of pickup day on account
- WCA-He is working on 2 mitigations. Concurrence on Wetland Delineation and Mitigation from County Highway Department for project on County Road 18 in Walden Township-Randy Mitteness made a motion to approve the wetland delineation and mitigation provided and Tom Talle seconded the motion. The motion passed with all in favor.

D. Gary Reents joined the meeting approximately at 7:55 a.m.
 Dayton Hauge joined the meeting approximately at 8:00 a.m.

- Nicole Brede, District Technician
 - Poster Contest in process/judge at May meeting-The recording and materials are available on our website.
 - Virtual Water Fest/Plans for Fall Water Fest-This information has been distributed to the schools and is on our website.
 - Glacial Hills Day-Nicole will be working on a session for this field day.
 - Stewardship Week is coming up and information has been sent to the churches and on our website.
- Jeff Hellerman, NRCS-no report
- Alexander Fellbaum, FSA CED
 He introduced himself to the group and will be in our office Tuesday and Thursday each week. He is shared between Pope and Swift.

9. Board Member Meeting Reports

- Randy Pederson-North Fork Watershed IWIP meetings & staff update, Glacial Lakes Trail -nothing to report.
- Randy Mitteness-Chippewa River Watershed Board & staff update-He mentioned the resolution and upcoming meeting.
- D. Gary Reents-Sauk River Watershed IWIP Committee meetings & staff update- there is nothing going on now or to update the board. The SRW partners are waiting for BWSR to finish their review of the plan.

10. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
5-18-21	Pope SWCD Regular Board Meeting	USDA Service Center Building if possible	7:00 a.m.

11. FYI Items-none

12. Public Comment

Earl Hauge and Dayton Hauge visited with the board regarding a standing Restoration Order in Chippewa Falls Section 26. Earl stated he is not at all against the restoration order but rather that accurate data regarding the bottom of the ditch and wetland should be used. He



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shared that he used Landteam to complete a survey on the site and this information varied from the determination of the TEP. He shared that he should be able to get the culvert removed by the end of the month but wanted to put plugs in at a shallower depth. He stated he was not interested in appealing at that time.

Lynda Ponting (Wetland Specialist with BWSR) explained to the Pope SWCD Board the process that Mr. Hauge has gone through with the Restoration Order. He had the opportunity to appeal the RO within 30 days of receipt. He did not appeal. He has not even applied for any exemption after the fact to the LGU. Mr. Hauge's first RO deadline was October 30, 2020. The TEP agreed to extend the deadline until December 31, 2020. The work was not completed by then and the TEP agreed to extend the deadline to May 15, 2021. This will be the last extension. If Mr. Hauge does not complete the restoration order by this deadline, the DNR conservation officer will issue a citation with a court date for Mr. Hauge to appear in court.

Mr. Hauge claims that he excavated the ditch to its original elevation and the TEP disagrees based on their survey. Mr. Hauge was present during the TEP survey and agreed in the field with the elevations that the TEP determined. Mr. Hauge then hired Landteam to survey the original bottom. They agreed partly with Mr. Hauge. Lynda Ponting has discussed this survey with 3 different Landteam employees and Lynda Ponting has asked for the file of their findings 3 times. She has not received any information from them. Their engineer Mike Nelson agreed with the TEP that the elevation in the restoration order for the berm south of the culvert was at the correct elevation.

- 13. Adjourn-Randy Mitteness made a motion to adjourn at 8:35 a.m. and Randy Pederson seconded the motion. The motion passed with all in favor.

Randy Pederson

Randy Pederson

5-18-21

5-18-21

