



**MEETING Minutes**  
Supervisory Board Meeting 7:00 am  
October 15, 2019

**Attendance:** Keith Nygaard, Tom Talle, D. Gary Reents, Randy Pederson, Randy Mitteness, Kelly Erickson, Holly Kovarik, Cory Walker (NRCS), Jeff Hellerman (NRCS), Earl Hauge, Commissioner Paul Gerde, Lynda Ponting (BWSR)

1. The meeting was called to order by President Talle at 7:05 a.m. and the pledge was recited.
2. Additions/or corrections to the agenda items were made.
3. Consent Agenda (approved by one motion)-*President*
  - a) *September 2019 Board Meeting Minutes*
  - b) *Resolutions-NONE*

<u>Number</u>	<u>Description</u>

c) *Contract/Applications for Approval*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>
2020 Local Capacity	Grant funding	\$135,931
2020 Buffer Law	Grant funding	\$25,000
2020/2021 Conservation Delivery	Grant funding	\$18,592
2020/2021 State Cost Share	Grant funding	\$19,927

d) *Appropriations/Payments-None*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
I.	WCTSA	Engineering	\$2,229.33	Various grants

e) *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
WS05-19	LWM	David Rasmussen	Well Sealing	Minnewaska 20		\$500.00

Keith Nygaard made a motion to approve the consent agenda items as presented. Randy Mitteness seconded the motion. The motion passed with all in favor.

4. Commissioner Update-*Paul Gerde*
  - He mentioned that he preliminary budget is set at 1.499 but could go down.
  - He talked about the upcoming Census.
  - He shared that a meeting is coming up for Chippewa River Watershed Project.
5. Old Business



Meeting site: *USDA Service Center,  
1680 N. Franklin Avenue  
Glenwood, MN 56334*  
BA-Board Action  
I-Information

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- Weather Station has been Installed-Cooperative Agreement with Observer was shared with the board.
- Earl Hauge request to talk to the board-When he arrives the board will give him an opportunity to address the board.

**6. New Business**

- Resolutions review-moved to the end of the agenda.
- 2020 Buffer Law Workplan-The Buffer Workplan was included in the packet for the board to review. This funding is to pay for staff in implementation of the Buffer Law.
- 2020 Local Capacity Workplan-Kovarik shared that the workplan will be ready by the next board meeting to review.
- Trimble updates (grant 2017 Local Capacity)-Keith Nygaard made a motion to approve the purchase of the Trimble unit update and paid from the 2017 Local Capacity Grant. The cost is \$3,591.00. The motion was seconded by Randy Pederson. The motion passed with all in favor.
- Copier Discussion-John Tate from Innovation was at the meeting to share details about the proposed copier purchase. The board had discussed purchasing a copier since the main copier is now moved to the USDA side of the building. Randy Mitteness made a motion to approve the purchase of the copier and a service contract as presented and Keith Nygaard seconded the motion. The motion passed with all in favor. The copier purchase was \$4,450 and will be paid out of the 2017 Local Capacity grant \$2,701.51 and the remainder \$1,748.49 out of the 2019 Local Capacity grant.
- MASWCD Convention Registration/Info December 8-10, 2019 Bloomington-Registrations will be submitted for Nygaard, Mitteness, Erickson, Reents, Opdahl's, and Kovarik.

**7. Reports**

- a. Treasurer Report-Keith Nygaard made a motion to approve the treasurer report subject to the Treasurers review. Randy Pederson seconded the motion. The motion passed with all in favor.
  - ii. Monthly Checking Account Report #11247
  - iii. Monthly Savings Account Report #870903
  - iv. Treasurer Report (3-year comparison)
  - v. 2018 Draft Financial Statements and Letter of Engagement-Randy Mitteness made a motion to approve the Financial Statements as presented and Keith Nygaard seconded the motion. The motion passed with all in favor.
- b) Holly Kovarik, Manager
  - MASWCD Area II meeting is on October 16<sup>th</sup> in Todd Co.
  - Pope Co Ditch #6, #11, and JD #1 information meeting held by Sauk River Watershed District and it was for the proposed repair.
  - Quarterly Billable is being completed by staff.
  - 2017 Lake Emily Phase II extension request to 12/31/2020-Keith Nygaard made a motion to approve all three requests: 2017 Lake Emily Phase II extension,



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*his reasons for the project and interest in reducing nitrate leaching into the groundwater. He stated that by pumping from his dug ditch he would be recycling the nitrates. The TEP denied the no loss application as there was not enough information to determine that the adjacent wetland would not be impacted by the pumping from the dug ditch. The TEP recommended a staff gauge in the dug ditch and observation wells to monitor effects. Hauge requested to appeal to the Pope SWCD Board as he was reluctant to spend money on observation wells and staff gauges. D. Gary Reents made a motion to concur with the TEP and recommend denial of the No Loss Application. Randy Mitteness seconded the motion. The motion passed with all in favor. It was also noted that the application was not complete and was missing information.*

Mr. Hauge wanted the Pope SWCD to use the letter he provided on letterhead from the SWCD and send it to the attention of the BWSR Board which would support his position.

The board, staff, and Lynda Ponting (BWSR Wetland Specialist) all discussed the proposed concept and letter provided by Hauge. Keith Nygaard made a motion to concur with the TEP decision that includes the monitoring proposal. He also included that a firm that can do the monitoring should come up with an official proposal including the cost for the monitoring. He added that the board discussed this matter at the May 21, 2019 Board meeting and agreed that the no loss application was denied, and that decision remains unchanged. Randy Pederson seconded the motion. The motion passed with all in favor.

- d) Nicole Brede, District Technician (see attached written report)
  - CRP Updates
- e) Jessica Hoheisel, District Technician (see attached written report)
  - Buffer Updates
  - Monitoring Updates
  - Easement Updates
- f) Jeff Hellerman-He shared they are working on CRP checks, CSP certifying enhancements, EQIP certifying practices and payments. They will be getting their new furniture sometime in November.
- g) Laurie Aaberg, FSA-no report

### 8. Board Member Meeting Reports

- a. Randy Pederson-North Fork Watershed IWIP policy meetings, Glacial Lakes Trail-He shared a proposal from the North Fork Crow River IWIP for a Coordinator position and how it could be funded.
- b. Randy Mitteness-Chippewa River Watershed Board-there was no board meeting in the previous month.
- c. D. Gary Reents-Sauk River Watershed IWIP Policy Committee meetings-He shared that they are working towards how to make decisions.



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2016 Lake Emily amendment, and 2018 Buffer Cost Share Extension. Randy Pederson seconded the motion. The motion passed with all in favor.

- 2016 Lake Emily Phase I request to move construction and materials remaining funds to project development-see above approval
- 2018 Buffer Cost Share extension request to 12/31/2020-see above approval
- MASWCD CRP Agreement Quarterly Report \$7,920
- CREP Grant Quarterly Report \$3,550.39
- SRW IWIP/North Fork IWIP, Chippewa River Watershed Project updates were shared. There have been several meetings with all three watersheds. Chippewa River watershed is working on reorganization. Sauk River IWIP is working on goals and objectives. North Fork IWIP is working on who will be fiscal and coordinator.

c) Kelly Erickson, Technician

- Wetland Conservation Act program updates-2 boundary and type determinations were shared with the board. Brooten CSGI LLC in Lake Johanna Twp and Mollenhauer in Leven Twp. Keith Nygaard made a motion to approve the boundary and type determination as presented and Randy Pederson seconded the motion. The motion passed with all in favor.
- Sales Program Updates-There was discussion on the sales program and pricing, and it was suggested to increase trees by 10% and to adjust the drill rental to \$9.00 per acre. Keith Nygaard made motion to approve the changes for 2020. Randy Mitteness seconded the motion. The motion passed with all in favor.
- Wheat harvested-\$3,487.30 income

Earl Hauge arrived to address the board at this time. Earl Hauge presented a letter to the board for their discussion. The project that was being referenced is in Bangor Township Section 26. Mr. Hauge's points in his letter-

- The impacts would be temporary to the wetland and could be beneficial.
- He described that nitrates would be utilized from the water in the dug pit keeping them out of the aquifer.
- He stated in the letter how expensive monitoring equipment could be.
- He was looking for the county to provide funding or staff for the monitoring and said there was no funding for this.
- He stated that he thinks this experiment could be tried for 3 years and see what would happen.

This project was discussed previously at the Pope SWCD Board Meeting on May 21, 2019. The minutes of that meeting on this item are as follows:

*Item #6 on the Agenda under New Business*

*Earl Hauge Application for a Wetland Conservation Act No Loss Determination-Earl Hauge met with Pope SWCD regarding his application for a no loss determination. Hauge explained*



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9. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
11-19-19	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.

10. FYI Items

- Thank you's

11. Resolutions- The board reviewed each resolution in the board packet. Keith Nygaard made a motion to approve the resolution voting as documented. Randy Pederson seconded the motion. The motion passed with all in favor. Kovarik will send this in to the state and we will see what passes, fails, or is discussed at the convention.
12. Adjourn-Randy Mitteness made a motion to adjourn at 9:40 a.m. and Keith Nygaard seconded the motion. The motion passed with all in favor.

*Keith Nygaard*

11-19-19

*Randy Pederson*

11-19-19

