



Meeting site: USDA Service Center,
1680 N. Franklin Avenue
Glenwood, MN 56334
BA-Board Action
I-Information

MEETING Minutes
Supervisory Board Meeting 7:00 am
April 16, 2019

Attendance: Randy Pederson, Tom Talle, Randy Mitteness, Keith Nygaard, D. Gary Reents, Holly Kovarik, Tiffany Muellner, Kelly Erickson, Nicole Brede, Jessica Hoheisel, Laurie Aaberg

1. The meeting was called to order by President Talle at 7:05 a.m. and the Pledge of Allegiance was recited.
2. Additions/or corrections to the agenda items were made.
3. Consent Agenda (approved by one motion)-*President*
 - a) *March 2019 Board Meeting Minutes*
 - b) *Resolutions-NONE*

<u>Number</u>	<u>Description</u>

- c) *Contract/Applications for Approval*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

- d) *Appropriations/Payments-None*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	Houston Engineering	East Branch of the Chippewa River project	\$19,906.50	District Capacity funding

- e) *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
WS01-19	LWM	Ryan Wildman	Well Sealing	Leven 19	\$500.00	

Randy Pederson made a motion to approve the consent agenda items. D. Gary Reents seconded the motion. The motion passed with all in favor.

4. Commissioner Update-*Paul Gerde-no report*
5. Old Business
 - Approve Purchase of 2011 GMC Acadia NTE \$15,000 budget-Randy Mitteness made a motion to approve the purchase of the 2011 GMC Acadia not to exceed the \$15,000 budget set. The vehicle will be paid for out of District Capacity and General Fund dollars. Randy Pederson seconded the motion. The motion passed with all in favor.



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6. New Business

- Safety Deposit Box Signatures-Keith Nygaard made a motion to approve Gary, Kelly, Holly, and Randy Pederson on the signature card for the safety deposit box. D. Gary Reents seconded the motion. The motion passed with all in favor.
- MASWCD Resolutions were discussed. The board did not suggest a resolution that should be written at this meeting. The board will have till the May meeting to discuss if they want to submit a resolution through the process.
- Stearns SWCD MAWQCP Resolution Support-Kovarik asked the board if they want to support the Stearns MAWQCP resolution. The resolution will be included in the May board packet for discussion.
- 2019 LCCMR proposal Solar Vegetation Research discussion-the board discussed the proposal and by consensus were unwilling at this time to sign on to the project. The board discussed that we have general interest.
- AREA II Director Survey-Kovarik took notes on the survey questions to be provided to Chuck Rau the Area II director.
- MDA Clean Water Research Irrigation Nitrogen Interaction Study Application-D. Gary Reents made a motion to approve the application as submitted for the project at Rosholt. Keith Nygaard seconded the motion. The motion passed with all in favor. We will know in a few months if the application is successful.
- Rosholt Plan Map Discussion-Kovarik provided a map of the plots and plans for Rosholt for 2019.
- Pollinator Planting Demonstration Plot-Kovarik discussed with the board if we would have interest in doing a pollinator planting at Rosholt. This would save staff time on mowing and would be a nice showcase. The cost per acre is \$114.00 our cost. Randy Pederson made a motion to approve staff to move forward with this plan and D. Gary Reents seconded the motion. The motion passed with all in favor.
- 70th Anniversary of Pope SWCD/Rosholt Field Day-Kovarik asked the board if they would be in favor of also highlighting the 70th Anniversary of the SWCD at our Rosholt Field Day. The event is going to be scheduled in August and we are exploring working with the Cattlemans Association on cooking burgers and utilizing sweet corn from our farm. Randy Mitteness is a member of the Cattlemans Association and will be checking with the group on their interest on working our event.
- 2018 Buffer Cost Share policy-revise structural practices cost share to 75% from 65% -Randy Mitteness made a motion to approve the change to the 2018 Buffer Cost Share policy on structural practices to 75% cost share. Keith Nygaard seconded the motion. The motion passed with all in favor. Kovarik shared that this grant expires at the end of the year.
- Encumber funding to Calvin Kalina project from Buffer Cost Share BCS 20-17 \$6,750.00 WASCOB project-Keith Nygaard made a motion to approve the contract BCS20-17 Calvin Kalina for a WASCOB project totaling \$6,750 in cost share. D. Gary Reents seconded the motion. The motion passed with all in favor.



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7. Reports

- a. Treasurer Report-D. Gary Reents made a motion to approve the treasurer report. Randy Pederson seconded the motion. The motion passed with all in favor.
- ii. Monthly Checking Account Report #11247
 - iii. Monthly Savings Account Report #870903
 - iv. Treasurer Report (3-year comparison)
- b) Holly Kovarik, Manager
- MCIT Payroll Audit Report/MCIT EDP Inventory was completed.
 - We ordered 20 Rainbarrels through City of Glencoe order for resale.
 - Kovarik attended Water and Sediment Control Basin Engineering/Design training.
 - Area II meeting feedback-no other feedback was shared by the board.
 - Legislative Updates/questions-no other questions were shared by the board.
 - Construction update was shared with the board. We have around 4 sites that could potentially go this spring. Kovarik is coordinating that work.
 - Nitrate Clinic City of Villard-June-Kovarik shared that she is working with staff to coordinate a clinic in June for the City of Villard.
 - Kovarik asked that the board authorize her to sign when a contract came from the University for the Irrigation Methods study. Randy Pederson made a motion to authorize her to sign the contract and Randy Mitteness seconded the motion. The motion passed with all in favor.
 - Kovarik asked the board what level of sponsorship for the fair that we were willing to pay. The cost for the equivalent sponsorship has doubled this past year. Keith Nygaard made a motion to approve the payment of \$500 for the fair sponsorship and D. Gary Reents seconded the motion. The motion passed with all in favor.
 - Kovarik shared information about the Clean Water Council meeting including a precipitation/climate change presentation and a project the City of St Cloud is doing on reuse and fertilizer.
- c) Kelly Erickson, Technician
- Wetland Conservation Act program updates-He mentioned a no loss application for the City of Starbuck project. Keith Nygaard made a motion to approve the no loss decision and Randy Pederson seconded the motion. The motion passed with all in favor.
 - He is working on getting people signed up for Irrigation Water Management.
 - He is working on getting equipment ready for the spring.
 - Sales Program Updates were shared with the board.
 - Tree Pickup Days Scheduled May 3-4th
- d) Nicole Brede, District Technician



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- Farmbill Quarter 1 Invoice-\$16,993.20 has been submitted.
- Stewardship Week is the last week in April.
- Community Expo event staff attended the event and a booth was there.
- Poster Contest presentations are being done at the schools.
- Envirothon is coming up in the next week.
- There is not much to report on the Farmbill and CRP.

e) Jessica Hoheisel, District Technician

- CWMA Cost share Program Factsheet was shared with the board.
- Buffer updates are in process. A mailing has been sent to landowners if we don't have it down that the buffer is seeded.
- She shared updates on the work for the SWAG grant.
- She attended a Sauk River IWIP meeting where they worked on the plan priority statements.
- She attended raingarden training.
- Kovarik and Hoheisel shared details about the Norm Nissen and Tim Kannegiesser buffer sites. They will be attending a meeting at the DNR office on Thursday.
- She shared that they are working on a vendor for spraying for the Right of Way areas for the Cooperative Weed Management Program.

Keith Nygaard made a comment about an erosion concern on State Highway 28 which is possibly the Meixel or Davis properties. Staff will follow up on the lead provided by the board to see if a project is feasible and if the landowner is receptive to working with us on the project.

f) Tiffany Muellner, Intern-She introduced herself to the board.

g) Jeff Hellerman, NRCS-No report

h) Laurie Aaberg, FSA-They are waiting to work on CRP. She mentioned the building construction is underway. She shared that Wendy Wesbur has taken another job and is leaving and that she hopes to fill the position.

8. Board Member Meeting Reports

- a. Randy Pederson-North Fork Watershed IWIP policy meetings, Glacial Lakes Trail-He shared that they worked on the ranking sheet criteria. He also shared that there are changes with the Coordinator and Fiscal roles for the project which will now be the Middle Fork Crow River Watershed District. The CROW is dissolving at the end of the year. Diane Sanders last day of employment was April 10th
- b. Randy Mitteness-Chippewa River Watershed Board-There was no meeting for the group since our last board meeting.



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- c. D. Gary Reents-Sauk River Watershed IWIP Policy Committee meetings-Randy Peterson attended the meeting.

9. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
5-21-19	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.

10. FYI Items

- NACD Annual Report is available for review.

- 11. Adjourn-Keith Nygaard made a motion to adjourn the meeting at 9:00 a.m. and Randy Mitteness seconded the motion. The motion passed with all in favor.

- 12. Local Work Group Meeting set for April 16, 2019 at 9:15 a.m.

[Handwritten Signature]

5-21-19

[Handwritten Signature]

5-21-19

