

POPE SOIL & WATER CONSERVATION DISTRICT
MEETING Minutes
 Supervisory Board Meeting 7:00 am November 21, 2017

**Meeting site: USDA Service Center,
 1680 N. Franklin Avenue
 Glenwood, MN 56334**

Attendance: Mike Billehus (absent), Holly Kovarik, Jessica Hoheisel, Nicole Brede, Dalton Herrboldt, Keith Nygaard, D. Gary Reents, Randy Pederson, Tom Talle, and Commissioner Paul Gerde

1. The meeting was called to order by President Talle and the Pledge was recited.
2. Additions/or corrections to the agenda items were made.
3. Consent Agenda (approved by one motion)-President

a) **October 2017 Board Meeting Minutes**

b) **Resolutions-NONE**

<u>Number</u>	<u>Description</u>
03-17	Outstanding Conservationists 2017
04-17	Updated West Central Technical Service Area JPA

c) **Contract/Applications for Approval**

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

d) **Appropriations/Payments-None**

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.				
2.				

e) **Grant Payment/Project Approvals-**

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
CWF16-06	Lake Emily Targeted 2016	Todd and Tom Johnshoy	WASCOB	WBL 33	\$67,109.15	\$50,331.86

Keith Nygaard made a motion to approve the consent agenda items as presented and Randy Pederson seconded the motion. The motion passed with all in favor.

4. **Commissioner Update-Paul Gerde**

- Shared that the Chippewa River Watershed project had meetings to discuss the governance and SWCDs. They are generally favorable to SWCDs and including them in the Joint Powers Agreement.
- He attended a road and bridge tour.

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- They will hold a public ditch meeting on December 8th.
- The truth in taxation hearing is to be held December 7th.

5. Old Business

- a. West Central Technical Service Area contract updates were shared with the board. **Keith Nygaard made a motion to approve the agreements and D. Gary Reents seconded the motion. The motion passed with all in favor.**
- b. Chippewa River Watershed Meeting October 20th update-*Jessica Hoheisel*-This item was discussed previously on the agenda and the CRWP group was favorable to the SWCDs request. No action has been formally taken yet to modify the Joint Powers Agreement.
- c. Rosholt Research Farm discussion-*Kovarik* Kovarik shared that the funding for Rosholt will now be extended to December 31, 2018 and we will have an amendment to our JPA coming. She discussed that a group is working on the long range plan draft and will meet again in December. She also mentioned a meeting in early 2018 that would be facilitated with several interested groups participating. This meeting cost would likely be split between Stearns and Pope. She mentioned then we may need to start discussing with our legislators the concerns about the funding being eliminated.
- d. Job Approval Authority discussion and approval for Jessica Hoheisel and Nicole Brede-**Randy Pederson made a motion to approve Nicole Brede and Jessica Hoheisels Job Approval Authority documentation as reviewed by Kovarik, Hellerman, and Voigt. D. Gary Reents seconded the motion. The motion passed with all in favor.**

6. New Business

1. Peterson Company LTD to complete annual financial statements \$900 fee-Kovarik has submitted the agreement.
2. 2018 Draft Budget was shared with the board and will be finalized at the December meeting. There were several variables that we were waiting on to finalize this year's budget.
3. 2018 Meeting Calendar was discussed. **Keith Nygaard made a motion to approve the 2018 Meeting Calendar and Randy Pederson seconded the motion. The motion passed with all in favor.**
4. 2018 Plan of Operations, Goals, and Objectives was shared with the board. **Randy Pederson made a motion to approve the Plan of Operations and Goals and Keith Nygaard seconded the motion. The motion passed with all in favor.**

7. Reports

- a. Treasurer Report**-D. Gary Reents made a motion to approve the treasurer report as presented. Randy Pederson seconded the motion. The motion passed with all in favor.
- i. Monthly Checking Account Report #11247
 - ii. Monthly Savings Account Report #870903
 - iii. Treasurer Report (3 year comparison)
- b) Holly Kovarik, Manager
- MDA Quarterly Report submitted \$33,288.79
 - Farmbill Quarterly Report submitted \$4,845.39
 - Lake Gilchrist NWQI Tour/Meeting discussion was shared with the board. Jeff Hellerman attended the meeting. We have expressed that we have

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exhausted project potential in the small sub watershed and would like to move this to another sub watershed. The one project that was slated to be done the landowner has now backed out.

- Beuckens Outstanding Conservationists presentation December 19 at 9:00 a.m.-Keith Nygaard and D. Gary Reents will attend.
- Clean Water Council Meeting updates were shared. Kovarik mentioned a presentation on emerging contaminants given by MDH and MPCA.
- 22 site inspections completed by: Kovarik, Erickson, and Hoheisel
- Fall Construction updates: Johnshoy, Schaeffer, Reugemer, Johnson
- Fall Newsletter has been distributed December 10th 10% discount
- Prairie Lakes Coop Rent payment received-agreement with PLC expiring in 2018
- County Appropriation updates were shared the final will be set in December and this is considered preliminary.

- Grant Reporting

2015 Lake Emily AIG project final report \$3,815.80 requested last 10%-CLOSE OUT	\$3,815.80
2016 Lake Emily Targeted project Interim report and payment request	\$115,000
2016 Cooperative Weed Management	\$3,500

- Updates on BWSR article feature at the Johnshoy and Beuckens sites were shared.
- MASWCD Convention to be held December 3-5-Reents, Nygaard, and Billehus along with staff Hoheisel and Kovarik plan to attend.
- Buffer Cost Share Contracts executed/payments:
 - Payments processed-BCS01-17 Mark Schumann \$375.00
 - Payment processed-BCS04-17 Keith Johnson \$375.00
 Contracts executed
 - BCS09-17 Eric Danielson 1.5 acres \$375
 - BCS10-17 Craig Ronnie 2.5 acres \$625
 - BCS11-17 Roger Bennett 1.1 acres \$275
 - BCS12-17 Brett Hoium 4.5 acres \$1,125
 - BCS13-17 Gayle Nemmers 2.2 acres \$550
 - BCS14-17 Farmers Coop 3.0 acres \$756
 - BCS15-17 Curt Reichmann 10 acres \$2,520

c) Kelly Erickson, Technician

- Wetland Conservation Act- There was a potential violation in Villard which has been reviewed by the TEP. A boundary and type determination has been reviewed.

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- Sales Program Updates-He is working on tree orders and a few fall dormant seedings.
- Assisted with installation of project signs and inspections.

d) Jessica Hoheisel, District Technician

- CREP Information general-1 project site has interest.
- Buffer implementation updates/Ordinance updates for Buffer Law-We have 60 waivers in place that will need to be addressed in the spring. The County and WDs are working on adopting their buffer ordinances.

e) Nicole Brede, District Technician-She is completing site checks for the 300 contracts expiring in 2018 with 11 sites left. Several of these will need to do some update of cover as they are currently in brome grass.

f) Dalton Herrboldt, District Technician Intern-The monitoring at Rosholt has wrapped up. He has been assisting with site inspections, working n CRP paperwork, and RIM filing projects.

g) Jeff Hellerman, NRCS

- Mentioned 1026 compliance determinations they are currently 6 months behind.
- HEL determinations they need to go through all their records and this work needs to be done in early January.
- He mentioned CRP workload and CSP.
- They have 1 EQIP contract in construction phase.
- He attended a NWQI meeting with the CRWP this was discussed as well earlier on the agenda.
- 40 EQIP applications and there is concern about servicing them all. The grazing specialist is stretched thin.
- Cathee Pullman is out on leave for 6 months for health reasons.

h) Laurie Aaberg, FSA

- She provided an update on the mold and building cleanup. The remodel project will hopefully be starting in the next year or so. The mold remediation has been finished.
- She mentioned CRP briefly.
- She mentioned the potential Government Shut down on December 8th.
- She mentioned facility loans and commodity loans.
- ARC PLC starts signup November 1st through August 1st.

8. Board Member Meeting Reports

- Randy Pederson shared details about the 1W1P meeting and that there was consensus to meet annually.

9. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>

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12-19-17	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.
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10. FYI Items-none

11. Adjourn-Keith Nygaard made a motion to adjourn the meeting at 9:00 a.m. and Randy Pederson seconded the motion. The motion passed with all in favor.



12-19-17



12-19-2017