

POPE SOIL & WATER CONSERVATION DISTRICT
MEETING Minutes
Supervisory Board Meeting 7:00 am August 15, 2017

**Meeting site: USDA Service Center,
 1680 N. Franklin Avenue
 Glenwood, MN 56334**

Attendance: Keith Nygaard, Tom Talle, Mike Billehus, D. Gary Reents, Randy Pederson, Jessica Oldakowski, Holly Kovarik, Commissioner Paul Gerde, Kelly Erickson, Dalton Herrboldt

1. The meeting was called to order by President Talle and the pledge was recited at 7:05 a.m.
2. Additions/or corrections to the agenda were made.
3. Consent Agenda (approved by one motion)-President

a) **July 2017 Board Meeting Minutes**

b) **Resolutions-NONE**

<u>Number</u>	<u>Description</u>

c) **Contract/Applications for Approval**

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

d) **Appropriations/Payments-None**

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	Houston Engineering	Final presentation	\$994.75	City of Glenwood AIG

e) **Grant Payment/Project Approvals-**

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
CWF16-06	LK Emily 16	Todd and Tom Johnshoy	WASCOB	WBL 33	\$52,074.75	

A motion was made by Keith Nygaard to approve the consent agenda and it was seconded by Randy Pederson. The motion passed with all in favor.

4. **Commissioner Update-Paul Gerde**

- He mentioned information about a public hearing to add board members to the North Fork of the Crow River Watershed District board.
- He mentioned a meeting in St. Paul to discuss the highway crossing project for Hwy 29 coming into Glenwood from the north. They are looking at ways to make this project happen.
- He shared that they have support letters for the broadband efforts.

Jessica Oldakowski gave her report earlier on the agenda due to a training she was attending. She has been working on the buffer letters with one last mailing being prepared. She has been working with some landowners on RIM. She is going to the Farmbill Technician meeting today to learn more about CREP. The MASWCD Leadership training she will not be attending as the class is full.

5. **Old Business**

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- a. The board discussed the 2017 Outstanding Conservationist and **Randy Pederson made a motion to accept the decline from the Jim Wulf and to accept Tom and Ann Beuckens as this year's Outstanding Conservationist. Keith Nygaard seconded the motion and the motion passed with all in favor.**
- b. Final Approval of City of Glenwood Water Quality Assessment and BMP Prioritization Report-*Kovarik-Kovarik* presented the final report as reviewed by the City. **Randy Pederson made a motion to officially adopt the report and D. Gary Reents seconded the motion. The motion passed with all in favor.**

6. New Business

- c. 2018 Lake Emily Phase III BWSR CWF grant application \$182,500.-D. **Gary Reents made a motion to approve the application as submitted and Randy Pederson seconded the motion. The motion passed with all in favor.**
- d. 2018 City of Glenwood Targeted Urban Stormwater Implementation project-\$258,000 **Randy Pederson made a motion to approve the grant application as submitted and Mike Billehus seconded the motion. The motion passed with all in favor.**
- e. SWCD/Valnes Lease-**Keith Nygaard made a motion to approve the revised lease agreement and Mike Billehus seconded the motion. The motion passed with all in favor.**
- f. Postage Meter-*Kovarik-Kovarik* shared that we will no longer be able to share a postage meter with USDA starting October 1st. She is exploring options but in the interim will just purchase postage from the post office.
- g. West Central Area II meeting to be held September 6th at Minnewaska House-registration was discussed with the supervisors. Keith, Tom, D. Gary Reents, and Randy Pederson asked *Kovarik* to register then for the meeting.
- h. Rosholt Research Farm-Future research and funding potential concerns.-*Kovarik*-She shared that there will likely be some changes coming to our grant contract and the commitment level from MDA in the future for Rosholt. A meeting is coming up with agency staff and she will no more after that meeting and will report it to the board.
- i. 2018 Cooperative Weed Management program to authorize staff to apply-*Kovarik/Oldakowski* **Keith Nygaard made a motion to authorize staff to apply when the grant application becomes available. D. Gary Reents seconded the motion. The motion passed with all in favor.**

7. Reports

- a) **Treasurer Report**-Mike Billehus made a motion to approve the Treasurer Report as presented subject to audit and D. Gary Reents seconded it. The motion passed with all in favor.
 - i. Monthly Checking Account Report #11247
 - ii. Monthly Savings Account Report #870903
 - iii. Treasurer Report (3 year comparison)
- c) Holly Kovarik, Manager
 1. City of Glenwood workshop/Inquiry for Interest in BMP Implementation was held on July 24th-update for the board.-*Kovarik* shared that there were about 9 property owners in attendance.
 2. 2018 Budget process has begun and *Kovarik* is working on a draft budget to be discussed at a future meeting. Individuals on the budget committee will

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be contacted first to review the draft budget. Kovarik shared the appropriation request for the 2018 year. **Keith Nygaard made a motion to approve the request as presented and Randy Pederson seconded the motion. The motion passed with all in favor.**

3. Alexa Hoffarth final day 8/14/2017-Her final report was shared with the board of the work she completed for the summer.
4. Chippewa River Watershed Project grant for East Branch of the River in Pope and Swift Counties-We did not submit an application.
5. We submitted interim report for the 2016 CWMA program for the next payment of \$6,000.
6. MASWCD Leadership training-Jessica was unable to get into this class as it filled up quickly. They returned our payment.
7. Submitted Invoice to University for Irrigation research plot-\$1,060.04
8. Budget Meeting with Commissioners September 12th at 2:20 p.m.- Appropriation Request for Review by Board
9. Building/lots for sale next door-Kovarik mentioned that this has been for sale and was curious what the board members thought if we should look into it further. The building would be nice for storage.

d) Kelly Erickson, Technician

1. Wetland Conservation Act-He mentioned that there is a violation he has been working on.
2. The truck is here and running boards have been installed and the electronic control for the trailer.
3. The car has been fixed.
4. There was discussion about the old chevy truck and that if the repairs were reasonable that the staff should fix the vehicle.
5. There was discussion about the drills being used for installation of cover crops.
6. Kelly gave an update on the status of the irrigation management program. There are several fewer pivots this year.
7. He has been completing all the RIM site checks.
8. Sales Program Updates-were shared. He has been working on mowing of CRP sites.

e) Jessica Oldakowski, District Technician-See updates noted earlier on the agenda.

1. RIM program
2. CWMA program
3. CREP Information general
4. Buffer implementation updates

f) Dalton Herrboldt, District Technician Intern

-He has been cross training for Rosholt and will pick up that work once Alexa has gone back to school. He worked in the fair booth and completed the Roadside Survey for the DNR. He has been

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finishing maintenance on the last Shoreline Restoration site. He has been assisting with the Buffer program and the CRP program.

- g) Jeff Hellerman, NRCS-no report
- h) Laurie Aaberg, FSA-no report

8. Board Member Meeting Reports

Randy Pederson shared that they are working on governance discussion at the 1W1P meetings for the North Fork of the Crow.

9. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
9-19-2017	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.

10. FYI Items

- Fair Booth Rainbarrel winners-Donnice Haver and Jim Palmer. DQ Certificate winners: Rhett Folger, Abby Lundebrek, Addyson Fisher, Kaitlyn Reents.
- MCIT Dividend for 2017 will e \$2,570.
- Received a thank you from Alicia Boysen our sponsored poster contest winner at conservation camp.
- Submitted quarterly for work for Minnesota Ag Water Quality Certification program \$450.66 to Stearns SWCD.
- We added the remaining equipment to the truck totaling about \$1,000 this included running boards and the remaining hookup for a trailer.
- 2017 Water Fest is scheduled for September 15th. If you want to volunteer please let me know soon.

11. Adjourn-Keith Nygaard made a motion to adjourn and D. Gary Reents seconded the motion. The motion passed with all in favor.



9-19-17



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