

POPE SOIL & WATER CONSERVATION DISTRICT
MEETING Minutes
Supervisory Board Meeting 7:00 am April 18, 2017

**Meeting site: USDA Service Center,
 1680 N. Franklin Avenue
 Glenwood, MN 56334**

Meeting Minutes:

Attendance: Jeff Hellerman (absent), Holly Kovarik, Dalton Herrboldt, Jessica Oldakowski, Nicole Brede, Laurie Aaberg, Paul Gerde, Tom Talle, D. Gary Reents, Mike Billehus, Randy Pederson, *Kelly Erickson*

1. The meeting was called to order by President Talle at 7:00 a.m.
2. Additions/or corrections to the agenda items were made.
3. Consent Agenda (approved by one motion)-*President*

- a) *March 2017 Board Meeting Minutes*
- b) *Resolutions-NONE*

<u>Number</u>	<u>Description</u>

- c) *Contract/Applications for Approval*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

- d) *Appropriations/Payments-None*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	Frontier Precision	Annual Maintenance Coverage/Software Maintenance	\$1,427.85	General Fund

- e) *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>

Randy Pederson made a motion to approve the consent agenda items as presented and D. Gary Reents seconded the motion. The motion passed with all in favor.

4. **Commissioner Update**-*Paul Gerde*
 - He mentioned that there are 4 new rainbow rider busses.
 - He shared that the ag recycling project had about 400 dumpsters distributed in 90 mile radius from Glenwood.
 - The County is in the final processes for interviewing for a County Coordinator.
5. **Old Business**
 - a. City of Glenwood Project update was shared with the board. Kovarik has received a draft copy of the final report and will be providing this to the City for review. She will present this report once the copy has been reviewed to the SWCD board.
6. **New Business**

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- a. Maternity Leave Discussion-Kovarik-A motion was made by D. Gary Reents for 6 weeks paid maternity leave for Nicole Brede and Randy Pederson seconded the motion. The motion passed with all in favor.
- b. Resolutions Discussion-Kovarik-There are no resolutions presented at this time. Our board will need to approve resolutions at our May board meeting if we have one.
- c. 2016 Audit Bid Peterson Company \$2,100-Randy Pederson made a motion to approve the bid for the 2016 Audit. D. Gary Reents seconded the motion. The motion passed with all in favor.

7. Reports

- a) **Treasurer Report**-Mike Billehus made a motion to approve the treasurer report as presented and D. Gary Reents seconded the motion. The motion passed with all in favor.
 - i. Monthly Checking Account Report #11247
 - ii. Monthly Savings Account Report #870903
 - iii. Treasurer Report (3 year comparison)

- c) Holly Kovarik, Manager
 1. Grant Reconciliation Update-Kovarik reported that the SWCD just finished a grant reconciliation on 2 grants. 2015 Lake Minnewaska Phase II, 2015 City of Glenwood AIG, and the 2016 District Capacity funding-The final reports for this process will be shared in May with the board. All amendments needing to be made are being worked through with the Board of Water and Soil Resources and will be discussed more at the next meeting.
 2. SRWD 1W1P Application and Letter of Support-Kovarik discussed with the board the letter of support submitted and the comments shared with Sauk River Watershed District. **Randy Pederson made a motion in full support of everything written in the letter by Kovarik that was submitted and Mike Billehus seconded the motion. The motion passed with all in favor.**
 3. Stewardship Week Materials have been distributed to about 25 churches in Pope County.
 4. Poster Contest-Presentations have been given to three schools Minnewaska, BBE, and Glacial Hills. The posters will be ready for judging at the May board meeting.
 5. Farmbill Report Submitted for the 1st Quarter-\$18,277.47
 6. Spring Construction-2 projects started
 7. Attended Grant Reconciliation Training in St Cloud to better understand the adjustments to this process.
 8. Area II Meeting/WCTSA updates-Kovarik shared updates about the meeting and that the WCTSA is in the final stages of hiring an engineering technician.
 9. **D. Gary Reents made a motion to approve an amendment to the cost share allocated to the Thomas Beuckens project by adding an additional \$1,500 from the Lake Emily Phase I project. Randy Pederson seconded the motion. The motion passed with all in favor.**

- d) Kelly Erickson, Technician

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classification and directs the staff to work with the County to change the ordinance. Randy Pederson seconded the motion. The motion passed with all in favor.

- h) Jeff Hellerman, NRCS-no report
- i) Laurie Aaberg, FSA
 - 40% done with ARCPLC program paperwork
 - Mentioned buffers discussions that they had at a managers meeting.
 - Discussed the environment reviews process.
 - Mentioned the potential government shutdown if a continuing resolution is not passed by April 28th.

D. Gary Reents made a motion to offer at \$50 per hour staking services to the public needing it. This will be done on staff working time so the insurance and workers comp covers employees while using our survey equipment. Randy Pederson seconded the motion. The motion passed with all in favor to add the service.


8. Board Member Meeting Reports-Randy Pederson mentioned his attendance at a Glacial Ridge Trail meeting.


9. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
5-16-17	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.

10. FYI Items-none

11. Adjourn-Randy Pederson made a motion to adjourn the meeting at 10 a.m. and D. Gary Reents seconded the motion. The motion passed with all in favor.

 - VICE-CHAIRMAN 5-16-17

 5-16-17

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1. Wetland Conservation Act-There are 2 violations and 1 bending bank proposal that he has been working with landowners on.
2. Sales Program Updates-We have trees coming in this week and staff has been preparing equipment.
3. Tree pickup date set April 21st and 22nd
4. Drill rentals have started already this spring.
5. We have purchased a pickup from John Weiss in Sauk Centre per the direction of the board at last month's meeting.

e) Nicole Zimmerman, Farmbill Technician

1. CRP updates-6 contracts signed and submitted, 47 signed by the producers, 96 are working on at the beginning stages.
2. Farmbill program updates-Attended CREP training and the watershed specialist training.

f) Jessica Oldakowski, District Technician

1. RIM program-She is working with a few landowners on vegetative cover for their sites.
2. CWMA program-Dalton has been cross trained so that we have another individual to assist this spring. We are planning for continued treatment this year for wild parsnip.
3. Pope County Community Expo attended and worked in the booth. The majority of the questions were on raingardens and rainbarrels.
4. CREP Information general-There will be a webinar on this program today and she shared the new RIM rates sheet. There will be more information to come later.
5. There are two weeks left of the watershed specialist training.
6. Buffer implementation updates-She has about 60 sites to stake there are about 17 completed and 2 verifications. She estimates that she is about 1/3 done for this springs staking work.
7. She talked about the alternative practices discussion and the 6 pack and that there are about 2 people interested in this right now.

g) Dalton Herrboldt, District Technician Intern

- He has been working on CRP quotes, buffer staking, and preparation of equipment for planting.

Jessica Oldakowski mentioned a correspondence received explaining that there are differences between the state designations for public waters on drainage systems (The state shows some of these at 16.5 feet on the ditches.). The county ordinance is more restrictive on these drainage systems in Pope County (The County ordinance shows these same systems at 50' average 30' minimum. This is more restrictive than the state on these drainage systems.). Mike Billehus brought up discussion with the other board members and staff regarding our county ordinance and the difference from the DNR law. **Mike Billehus made a motion to have the county ordinance mirror the state classification for public waters designation where there is shoreland**