

**POPE SOIL & WATER CONSERVATION DISTRICT**  
**Meeting Minutes**  
Supervisory Board Meeting 7:00 am September 20, 2016  
*Meeting site: USDA Service Center,*  
*1680 N. Franklin Avenue*  
*Glenwood, MN 56334*

**Attendance:** Keith Nygaard, Holly Kovarik, Nicole Zimmerman, Jessica Oldakowski, Paul Gerde, Keith Nygaard, Tom Talle, Randy Pederson, D. Gary Reents, Mike Billehus, Jeff Hellerman

1. The meeting was called to order by President Talle at 7:15 a.m.

2. Additions/or corrections to the agenda items

3. Consent Agenda (approved by one motion)-President

a) *August 2016 Board Meeting Minutes*

b) *Resolutions-NONE*

<u>Number</u>	<u>Description</u>
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c) *Contract/Applications for Approval*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

d) *Appropriations/Payments-None*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	Houston Engineering	City of Glenwood project	\$18,660.25	City of Glenwood AIG

e) *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
WS01-16	LWM	Richard Oeltjen	Well sealing	Gl 34	\$480.00	\$480.00
WS05-16	LWM	Mike Goettsch	Well Sealing	Grove Lake 27	\$480.00	\$480.00
WS03-16	LWM	Ken Brevig	Well Sealing	WBL 33	\$500.00	\$500.00
MCWF01- 16	Lake Minnewaska Phase III	Bob Vaadland	Lined waterway	Minn 19	\$21,750.00	NTE \$21,750

A motion was made by Gary Reents to approve the consent agenda items. Keith Nygaard seconded the motion. The motion passed with all in favor.

4. Commissioner Update-Paul Gerde

- Discussed the preliminary budget is being worked on.
- He discussed info about a buffer meeting that he attended.

5. Old Business

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- a. Area II Meeting September 21, 2016-ElmerZ Sauk Centre
- b. Buffer Discussion-*Jessica Oldakowski and Holly Kovarik*-A presentation was given about the status of the buffer work. A resolution was brought forth by staff for the board to discuss. **Mike Billehus made a motion to adjust the resolution so that it reads 50' average and a 30' minimum which mirrors the state language. The board directed staff to schedule a presentation with the County Board regarding the SWCDs position regarding the buffer width to attain a clear and consistent approach to implementing the buffers. Keith Nygaard seconded the motion. The motion passed with all in favor.**
- c. Resolution for Outstanding Conservationist Recognition-set meeting with County for November 1<sup>st</sup>, 2016-**Randy Pederson made a motion to approve the resolution to recognize the Outstanding Conservationists and Gary Reents seconded the motion. The motion passed with all in favor.**

**6. New Business**

- a) Sauk River Watershed District 30<sup>th</sup> Anniversary invitation September 27<sup>th</sup>
- b) Data Practices Policy was reviewed with the board and **Randy Pederson made a motion to adopt the Data Practices Policy as presented. Gary Reents seconded the motion. The motion passed with all in favor.**

**7. Reports**

- a) **Treasurer Report**-Mike Billehus made a motion to approve the Treasurer report as submitted and subject to audit.
  - i. Monthly Checking Account Report #11247
  - ii. Monthly Savings Account Report #870903
  - iii. Treasurer Report (3 year comparison)
- c) Holly Kovarik, Manager
  1. 2017 Irrigation Clinic to be held in December 15<sup>th</sup> in Paynesville
  2. Rosholt Field Day update was shared there were about 100 attendees
  3. Construction updates-  
**Abe Jergenson/Stark**-Randy Pederson made a motion to encumber funding to the Jergenson/Stark WASCOB project Not To Exceed \$25,500 under the Lake Minnewaska Project Phase III. Mike Billehus seconded the motion. The motion passed with all in favor.  
**Vaadland/Kent**- The project has been finalized and the payment was approved under the consent agenda items.  
**Randy Ihnen/Sara O'Rourke**-Keith Nygaard made a motion to approve encumbering funding to the Randy Ihnen/Sara O'Rourke project NTE \$18,808.12 for Water and Sediment Control Basins out of the Minnewaska Phase III grant. Gary Reents seconded the motion. The motion passed with all in favor.  
**Davidson**-The remaining project will be wrapped up this fall but we are waiting for crops to come off.  
**Opdahl**-Gary Reents made a motion to approve and encumber funding to the Don Opdahl project to convert an inlet into a rock inlet under state cost

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1. RIM-There has been interest in grazing RIM acres and she is working on a few plans.
2. She has been assisting with sampling at Rosholt.
3. She has been working with landowners on Buffer Implementation.
4. Attended Toolkit training through NRCS.
5. Presented at Waterfest, Glacial Hills Day, and Conservation Day.
6. CWMA program updates were shared with fall spraying of Wild Parsnip as a main focus going into winter.

g) Veronica Kurfmann, FSA-no report

h) Jeff Hellerman, NRCS

- 231-1026's in process this year with 64 in a backlog state.
- CRP reenrollment work for 2016 is complete and work has begun for 2017.
- They are conducted status reviews on 10% of the CSP contracts and the CSP deadline is approaching.
- There are 46 EQIP applications which are due by the end of November.
- There are a few fall projects in the works for construction.
- They have grazing plans, cover crops, ag waste projects, and WRP projects to check this fall.

**8. Board Member Meeting Reports**


- Randy Pederson shared an update and that the next 1W1P meeting will be held on September 30 to talk about governance structure.
- Randy Pederson talked about his Glacial Ridge Trail meeting.


**9. Upcoming Meetings:**

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
10-18-16	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.

**10. FYI Items**

- 11. Adjourn-**Keith Nygaard made a motion to adjourn the meeting at 9:30 a.m. and Randy Pederson seconded the motion. The motion passed with all in favor.

 10-18-16

 10/18/16

**POPE SOIL & WATER CONSERVATION DISTRICT**  
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share funding NTE \$3,300. Keith Nygaard seconded the motion. The motion passed with all in favor.

4. Water Festival September 16 @ Pope County Fair Grounds
5. Conservation Day September 29 @ SWELL
6. Glacial Hills education day September 23 @ Glacial Hills State Park
7. C.O.W. Budget Meeting update
8. 2017 MCIT Insurance-\$6,213 Property Casualty/\$2,257 Workers Compensation coverage
9. Grove Lake Association application to Glacial Lakes Environmental Trust Fund was discussed with the board.
10. Outstanding District/Conservationist of the Year have been submitted
11. Clean Water Council information was shared along with the Clean Water Councils budget recommendations
12. NFWF Minnesota Ag Water Quality Certification Program was shared with the board
13. BWSR Academy will be held October 24-26 all staff will be attending
14. Jessica Oldakowski would like to take Ecological Restorations course work through the University of Minnesota in the amount of \$1,875. Kovarik supports the training and asked the board for approval to allow Jessica Oldakowski to attend. **Keith Nygaard made a motion to approve the expenditure and Randy Pederson seconded the motion. The motion passed with all in favor.**

d) Kelly Erickson, Technician

1. Wetland Conservation Act-  
-RV park was discussed and this is now before the Army Corps of Engineers- Kovarik and Erickson met with the HRA board this past month regarding this project.
2. Kane Radel was invited to this meeting. He was unable to attend and will be our new WCA contact with BWSR.
3. Rosholt Electrical Updates-Estimate Wildman Electric \$3,667.00-**Keith Nygaard made a motion to approve the funding for the updates and Randy Pederson seconded the motion. The motion passed with all in favor.**
4. Sales Program Updates-We have several drill rentals this fall and CRP clippings.
5. Irrigation Management Updates-the season is wrapping up.
6. Tom Sletta was done September 16<sup>th</sup> and has taken a fulltime job at Chippewa SWCD.

e) Nicole Zimmerman, Farmbill Technician

1. CRP updates were provided to the board. We are beginning work on re-enrollments for 2017. More information will be shared at the next meeting.

f) Jessica Oldakowski, District Technician