

POPE SOIL & WATER CONSERVATION DISTRICT
MEETING Minutes

Supervisory Board Meeting 7:00 am May 17, 2016

**Meeting site: USDA Service Center,
1680 N. Franklin Avenue
Glenwood, MN 56334**

Meeting Minutes:

Attendance: Keith Nygaard, Tom Talle, D.Gary Reents, Randy Pederson, Mike Billehus, Kelly Erickson, Holly Kovarik, Nicole Zimmerman, Jessica Oldakowski, Tom Sletta, Mitchell Hartwig, Commissioner Paul Gerde

1. President Talle called the meeting to order at 7:00 a.m. and the pledge was recited.
2. Additions/or corrections to the agenda items were provided and approved by general consent of the board.
3. Consent Agenda (approved by one motion)-*President*

a) *April 2016 Board Meeting Minutes*

b) *Resolutions-NONE*

<u>Number</u>	<u>Description</u>
01-16	Resolution to support a CRWP 1 Watershed 1 Plan proposal

c) *Contract/Applications for Approval*

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>
Ken Brevig	Well Sealing Project approval NTE	\$500.00
Ryan Gandrud	Well Sealing Project approval NTE	\$500.00
Walk In Access Contract	Extension agreement	Time extension

d) *Appropriations/Payments-None*

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	Houston Engineering	Engineering	\$9,535.50	City of Glenwood AIG
2.	West Central Irrigation	Aqua Trac system	\$1,343.38	MDA Rosholt project

e) *Grant Payment/Project Approvals-*

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>

Randy Pederson made a motion to approve the consent agenda as presented. Keith Nygaard seconded the motion. The motion passed with all in favor.

4. Commissioner Update-*Paul Gerde*

- Participated conference call on buffer legislation funding for counties.
- Shared information about Pope Douglas Solid Waste.

5. Old Business

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- a) Resolution Discussion-No resolutions were presented.
- b) Area II meeting set for June 22 at Minnewaska House-registrations were discussed from the board members
- c) Elections-must file by May 31st for office (Pederson, Reents)

6. New Business

- a) Audit 2015 Bid approval Peterson Company/engagement letter-Billehus made a motion to approve the audit proposal and Reents seconded the motion. The motion passed with all in favor.
- b) Elections-filing period May 17 to May 31st
- c) Conduct District Self-Assessment-Kovarik walked the SWCD Board through the District self-assessment exercise.

7. Reports

- a) **Treasurer Report**-Billehus made a motion to approve the treasurer report. Pederson seconded the motion. The motion passed with all in favor.

- i. Monthly Checking Account Report #11247
 - ii. Monthly Savings Account Report #870903
 - iii. Treasurer Report (3 year comparison)

- c) Holly Kovarik, Manager

- 1. Legislative Updates/Buffer Law were discussed with the board.
 - 2. Tangen Clean Water Fund Project will be underway in the next month.
 - 3. Johnson Bros WASCOB payment-Nygaard made a motion to approve the 75% cost share payment encumbered for the Johnson Bros project not to exceed \$3,023.55. Pederson seconded the motion. The motion passed with all in favor.
 - 4. Gary Smith WASCOB payment-Reents made a motion to approve the 75% cost share payment encumbered for the Smith project not to exceed \$36,987.56. Nygaard seconded the motion. The motion passed with all in favor.
 - 5. Construction project updates were shared with the board.
 - 6. City of Glenwood project updates were shared with the board. We have completed final survey of culverts this month and now the modeling is being completed.
 - 7. Minnesota Ag Water Quality Certification updates-article in Soybean Magazine
 - 8. Sauk River Watershed meeting May 25th-Supervisor attendance with staff-Gary Reents will attend the meeting with Kovarik.
 - 9. BWSR to feature our Lake Minnewaska subwatershed work
 - 10. Capacity Funding Report was shared with the board.
 - 11. West Central TSA Accomplishments were shared with the board in the packet.
 - 12. Approval to submit Farmbill Grant Application-Pederson made a motion to submit the grant and Nygaard seconded the motion. The motion passed with all in favor.

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8. **Board Member Meeting Reports**-Pederson shared information about the Glacial Ridge Trail Scenic Byway. He attended a policy committee meeting for 1W1P. He has another meeting in a week.

9. **Upcoming Meetings:**

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
6-21-16	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.

10. **FYI Items**

- a. Water Festival set for September 16th-donation letters have been sent out
- b. Conservation Day set for September 29th
- c. Stewardship Week materials distributed to almost 30 churches April 24-May 1

11. **The board members judged the poster contest. Results: MAHS 1st Dakota Holder, 2nd Berkley Steffen, 3rd Lily Anderson BBE 1st Aynsley Preble, 2nd Lydia Mitchell, and 3rd Ryli Laage, Glacial Hills 1st Devin Mitel, 2nd Miranda Longtin, and 3rd Dominic Maijala and Overall winners 1st Aynsley Preble, 2nd Lydia Mitchell, and 3rd Ryli Laage (all from BBE). Nygaard made a motion to approve the results and send the Overall winner to Long Lake Conservation Camp. Pederson seconded the motion. The motion passed with all in favor.**

12. **Adjourn**-Nygaard made a motion to approve the adjournment. Billehus seconded the motion. The motion passed with all in favor.

Randy Pederson Sec. 6/21/16

Scott J. Jue 6-21-16

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d) Kelly Erickson, Technician

1. Wetland Conservation Act-6 contacts for WCA in different stages and types of projects.
2. Sales Program Updates-Trees are finished and just 3-4 sites need fabric yet.
3. Working on drill rentals
4. Purchased the new tiller as approved by the board.
5. Completed observation well monitoring
6. 9 pivots signed up for irrigation management currently.
7. Discussed the light bar GPS equipment and will bring this up again after further discussion internally.

e) Nicole Zimmerman, Farmbill Technician

1. Only 3 re-enrollments were approved with 25 submitted applications
2. Working on the Walk In Access sign ups
3. 2016 Poster Contest Theme/Approve student for Long Lake Conservation Camp \$425.00-judge posters

f) Jessica Oldakowski, District Technician

1. A presentation on the Shoreline projects planned for spring implementation planned
2. Buffers were discussed with the board waiting for the maps from the DNR. We are taking comments and submitting in the online tool.
3. Worked on 1 RIM grazing plan
4. Sprayed and prepped 3 shoreline sites
5. Assisted with Tree Planting

g) Veronica Curfmann, FSA

1. ARC PLC sign up is going on
2. CRP re-enrollments 168 expiring contracts
3. CRP general had 22 offers with only 3 being accepted
4. Acreage certifications have begun
5. County Committee elections coming up
6. Discussed Facility loan program

h) Jeff Hellerman, NRCS

1. 20-1026 applications
2. 3-569s 2 wetland and 1 HEL determinations
3. CSP deadline is approaching 16 total applications
4. 26 EQIP applications taken with the deadline the end of July
5. Local work group meeting scheduled for 9 am at the June 21st board meeting
6. 1 wetland design reviewed
7. 1 structure repair
8. Shonda Kershaw will be the new temp Ultima person starting in a week.