

POPE SOIL & WATER CONSERVATION DISTRICT
MEETING Minutes
 Supervisory Board Meeting 7:00 am October 18, 2016

*Meeting site: USDA Service Center,
 1680 N. Franklin Avenue
 Glenwood, MN 56334*

Attendance: Keith Nygaard, Kelly Erickson, Holly Kovarik, Randy Pederson, Mike Billehus, Paul Gerde, Jeff Hellerman, Tom Talle, and Nicole Zimmerman

1. The meeting was called to order by the Talle at 7:05 a.m.
2. Corrections and additions to the agenda were discussed.
3. Consent Agenda (approved by one motion)-*President*

a) *September 2016 Board Meeting Minutes*

b) **Resolutions-NONE**

<u>Number</u>	<u>Description</u>

c) **Contract/Applications for Approval**

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

d) **Appropriations/Payments-None**

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	NACD Dues	Dues	\$775.00	General fund
2.	Houston Engineering	City of Glenwood Engineering	\$10,650.75	City of Glenwood AIG
3.	Marloo Mill Pond Farms	Spraying	\$2,561.10	CWMA treatment of wild parsnip

e) **Grant Payment/Project Approvals-**

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
MCWF02-16	Lake Minnewaska Phase III	Sara O'Rourke	WASCOB	Benwade 36	\$18,808.12	
MCWF03-16	Lake Minnewaska Phase III	Gene and Gerald Stark	WASCOB	Glen 36	\$14,394.75	

Reents made a motion to approve the consent agenda items as presented and Nygaard seconded the motion. The motion passed with all in favor.

4. **Commissioner Update-Paul Gerde**

- He discussed the budget which was set at 1.99% increase.
- They are also working on negotiations with the unions.

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- Health insurance was also mentioned and premiums didn't go up.

5. Old Business

- a. Area II Meeting September 21, 2016-ElmerZ Sauk Centre-updates were shared with the board. This was the meeting where legislators and candidates were in attendance. It was well attended.
- b. Buffer Discussion-*Jessica Oldakowski and Holly Kovarik-follow up from presentation to County (Resolution will be on agenda this morning for review and approval potentially)*-Kovarik shared that the county will be reviewing the resolution regarding the buffer width discussion at their meeting today. We will be attending that meeting to answer any questions or concerns.

6. New Business

- a) Resolutions discussion-was moved to the end of the agenda.
- b) MASWCD Annual Convention December 4-6th
 - Kovarik will be presenting info about our SWCD during the Plenary session 10:30 to 11:30 on Monday (2-3 SWCDs have been asked to share to the membership)
 - Randy, Gary, and Keith will attend with staff and will need to be registered.
- c) Survey for Land Use Ordinance Update Discussion was shared with the board and members were encouraged to fill it out.
- d) 2014 Buffer Initiative Funding Close out-The final report was shared with the board. **Randy Pederson moved to approve the final report and Gary Reents seconded the motion. The motion passed with all in favor.**
- e) 2017 Buffer Funding Grant Request\$25,000- **Keith Nygaard made a motion to approve the application for buffer funding in 2017 and Randy Pederson seconded the motion. The motion passed with all in favor.**

7. Reports

- a) **Treasurer Report**- Mike Billehus made a motion to approve the treasurer report as presented and Gary Reents seconded the motion. The motion passed with all in favor.
 - i. Monthly Checking Account Report #11247
 - ii. Monthly Savings Account Report #870903
 - iii. Treasurer Report (3 year comparison)
- c) Holly Kovarik, Manager
 1. Construction updates-Abe Jergenson/Stark, Vaadland/Kent, Randy Ihnen/Sara O'Rourke, Davidson, Opdahl were shared. These projects will be hopefully all finished this fall.
 2. BWSR Academy October 24-26 and all staff are planning to attend. This is one of our main training events each year.
 3. CREP Updates were shared that the state and federal government are getting closer to a deal.

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4. 1W1P North Fork of the Crow WD updates were shared. The group is now discussing governance structure and we will need to visit about our position on this more in future meetings.
5. 1W1P Update on Chippewa River Watershed was not one of the funded projects this round.
6. Area II meeting and WCTSA meeting updates
7. City of Glenwood Project Updates
8. Shared updates on the Clean Water Council meeting and recently adopted budget recommendations
9. Shared updates on recent certifications for the Minnesota Ag Water Quality Certification program-Jim Barchenger's farm is the latest farm to become certified in Pope County. Our second board member is close to being finished in the certification program as well. We have 12 that are certified or close to being certified and 3 new applications at the beginning of the process.

d) Kelly Erickson, Technician

1. Wetland Conservation Act
We have a violation on Lake Minnewaska that he is working on. We have a new BWSR WCA specialist, Lynda Peterson.
2. Sales Program Updates
We have presented some revisions to our tree prices due to cost increases from the nursery. Staff asked the board to approve the new rates \$1.50 for Deciduous trees, \$1.60 for coniferous trees, and \$14.00 for potted trees.
Keith Nygaard made a motion to approve the revisions to our price list and Mike Billehus seconded the motion. The motion passed with all in favor.

e) Nicole Zimmerman, Farmbill Technician

1. CRP updates were shared with the board. They are starting work on re-enrollments for 2017. There are a few caps on certain practices for acres. We are working on site checks. There are about 40 for the forester and 60 for staff.
2. Completed a presentation at career day for Minnewaska High School.
3. Attended BWSR Academy

f) Jessica Oldakowski, District Technician

1. RIM
2. CWMA program updates

g) Veronica Kurfmann, FSA

1. Discussed upcoming deadlines and payment processing.

h) Jeff Hellerman, NRCS

1. CSP has 13 applications that they are working on to renew.

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2. 46 EQIP applications needed to be process by November 30th.
3. 3 Water and Sediment Control Basin projects in progress this fall.
4. Training for CSP will be held this fall.
5. Nutrient Management plans for permitting process are being done.
6. He will be attending the Area II meeting on November 15th and will miss the board meeting.

8. Board Member Meeting Reports

No report

9. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
10-18-16	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.
11-1-16	County Commissioner meeting to jointly present Outstanding Conservationist	Courthouse	??

Resolutions were reviewed by the board. The information was and read and the votes were tallied on the sheet provided by MASWCD. **Nygaard made a motion to approve the resolution vote sheet and to submit it to MASWCD. Randy Pederson seconded the motion. The motion passed with all in favor.**

10. FYI Items-none

11. Adjourn-will then proceed to County Commissioner meeting to discuss buffer implementation and resolution before the County. The meeting was adjourned at 9 am to the County Commissioners meeting at the courthouse.

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