

POPE SOIL & WATER CONSERVATION DISTRICT
MEETING Minutes
Supervisory Board Meeting 7:00 am February 24, 2016
Meeting site: USDA Service Center,
1680 N. Franklin Avenue
Glenwood, MN 56334

ORIGINAL

Attendance: Tom Talle, Keith Nygaard, Randy Pederson, Gary Reents, Mike Billehus, Paul Gerde, Jeff Hellerman, Holly Kovarik, Nicole Zimmerman, Jessica Oldakowski

1. The meeting was called to order by President Talle at 7:00 a.m.
2. There were no additions or corrections to the agenda as it was presented.
3. Consent Agenda (approved by one motion)-President

a) January 2016 Board Meeting Minutes

b) Resolutions-NONE

<u>Number</u>	<u>Description</u>
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c) Contract/Applications for Approval

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>
2016 Lake Emily Watershed Targeted BMP Project	Contract	\$216,900
2016 Lake Minnewaska Targeted Subwatershed project Phase III	Contract	\$287,500

d) Appropriations/Payments-None

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.				
2.				
3.				

e) Grant Payment/Project Approvals-

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>
WS01-16	LWP	Dick Oeltjen	Well sealing	Glenwood Twp Sect 34	\$480.00	

Randy Pederson made a motion to approve the consent agenda items as presented and Gary Reents seconded the motion. The motion was passed with all in favor.

4. Commissioner Update-Paul Gerde

- Attended the meeting held by TNC/DNR/USFWS and was also invited to attend the LSP meeting being held on March 18th.

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- Ivy Cooley appointed to Planning and Zoning and Board of Audit.
- Listened to Pope Douglas Solid Waste talk about interest in a program for recycling ag plastics, marine wraps, car seats, etc. Dorrich Dairy has an organic program with the school. 30 % trash is organic.

5. Old Business-none

6. New Business

- a) Discuss Equipment purchase for survey work. **Discussion moved until Frontier Precision arrived.**
- b) Clean Water Summit Meeting will be held on February 27-Kovarik can no longer attend for personal reasons.
- c) Year End/Audit Draft Financial Statements. **Kovarik will finish the statements by adding in the PERA financial requirements and work with Mike Billehus the treasurer for the final approval before submitting to the state. Gary Reents made a motion to approve the financial statements as presented and Keith Nygaard seconded the motion. The motion was passed with all in favor.**
- d) Draft County policy for waiving fees for projects in Shoreland. **Pederson made a motion to approve the response letter with the SWCD's intent to clarify waiving of fees on all projects implemented through the SWCD/NRCS because public tax payer dollars are used by our agencies to implement and follow federal standards on the Draft County Policy and Billehus seconded the motion. The motion was passed with all in favor.**
- e) Grant Workplans-Lake Emily, Lake Minnewaska, Cooperative Weed Management, Local Capacity, Local Water Management 2016 funds. **Keith Nygaard made a motion to approve the grant workplans with Gary Reents seconding the motion. Motion was passed with all in favor.**
- f) Approve Technical Assistance option for 2016 Cooperative Weed Mgmt Grant. **Keith Nygaard made a motion to approve the Technical Assistance option for the 2016 Cooperative Weed Management grant and Randy Pederson seconded the motion. The motion was passed with all in favor.**
- g) Legislative Days At Capitol will be held March 21-22.

7. Reports

- a) **Treasurer Report** Billehus made a motion to approve the treasurer report and Nygaard seconded the motion. Motion was passed with all in favor.
 - i. Monthly Checking Account Report #11247.
 - ii. Monthly Savings Account Report #870903.
 - iii. Treasurer Report (3 year comparison)
 - iv. 2015 Fixed Asset Schedule **Reents made a motion to approve the Fixed Asset Schedule and Pederson seconded the motion. Motion was passed with all in favor.**
- c) Holly Kovarik, Manager
 - 1. Grant Reporting Status for approval: **Reents made a motion to approve all grant reports as noted and Pederson seconded the motion. The motion was passed with all in favor.**
 - MPCA CWP Semi Annual Report-\$19,513.21
 - 2014 State Cost Share Grant-report submitted
 - 2015 State Cost Share Grant-report submitted

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- 2015 Local Water Management Plan-report submitted closed out
 - 2015 City of Glenwood AIG-report submitted
 - 2016 Local Water Management-workplan submitted
2. 2015 CWF BWSR Lake Minnewaska Phase II amendment request move \$10,000 from engineering to projects. **Billehus made a motion to approve the amendment to transfer funds in the Lake Minnewaska phase II and Pederson seconded the motion. The motion was passed with all in favor.**
 3. Tangen Clean Water Fund Project-additional encumbering of funds/Planning Commission meeting/process \$2,700.15 more encumbered from Phase II project and process amendment to contract with landowner. **Nygaard made a motion to encumber \$2, 700.15 to the Tangen Project and Reents seconded the motion. Motion was passed with all in favor.**
 4. 2015 Sales Trends and Details were shared with the board.
 5. **Presentation was held by Frontier Precision on Trimble unit. Gary Reents made a motion to purchase the Trimble and Keith Nygaard seconded the motion. The motion was passed with all in favor.**
 6. Agreement with the University of Minnesota for Rosholt project was shared with the board.
 7. City of Glenwood project final survey work in process to be completed by February 29, 2016
 8. Biennial Budget Request will be coming up for FY18-19
 9. Intern positions posted will close March 25th
 10. Winter Newsletter has been distributed
 11. Clean Water Council Meeting Update was provided to the board.
 12. MASWCD Leadership Institute is available but at this time staff will not be participating.
 13. 1 Watershed 1 Plan Meeting Update was given. Meetings will be planned over the next year to finalize the plan.
 14. MAWQCP update was given. Several landowners are in the process.
 15. **Discussion was held on the Rademacher Dairy EQIP penalty being enforced by the state. Reents made a motion to send a letter of support BWSR and Nygaard seconded the motion. The motion was passed with all in favor.**

d) Kelly Erickson, Technician

1. Presented at the Township meeting on WCA regulations.
2. Creating tree and grass plans
3. Had 2 Ag mitigations and 1 housing development mitigation
4. Attended the Rohsolt/PLC/MDA meeting, will continue to work with MDA, Monsanto and other partners to continue research and funding.
5. There will be an extension with JPA and the money will continue until 12/31/2016.
6. All SWCD vehicles were serviced.

e) Nicole Zimmerman, Farmbill Technician

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1. General CRP deadline is coming up on February 26th. Currently 5-6 people signing up.
2. As of January 29th, CP38 acres are gone. 5,000 more acres being asked for.
3. State forester was in Pope County to review a few plans/practices. There may be more expiring tree practices that need reviewing.
4. This year's poster contest theme is "We All Need Trees"
5. March 5th is the Pheasants Forever.

f) Jessica Oldakowski, District Technician

1. Letters were sent out to landowners who have a shore land classification on their public water that may be falling short of the buffer requirement.
2. A buffer Fact Sheet was created, placed on the website and included in the newsletter.
3. Cross referencing maps for less defined buffer areas.
4. Working on some CRP quotes.
5. Designing 3 shoreline restoration projects.
6. Working on updating cover for several RIM easements.

g) Grant Herfindahl, FSA- Veronica as interim, not present

h) Jeff Hellerman, NRCS

1. Has been addressing HEL whistleblower complaints.
2. 1026 forms have a 2 week turnover.
3. Renewal letters for CSP 2017 were sent out. 13 applications in 2016 and 14 new applications.
4. EQIP has 16 out of 34 applications signed. The ranking deadline was Friday, February 26.
5. There will be 19 WASCOB projects in 2017.
6. Discussed the benefit of Local Working Group meetings for ranking process.
7. 3-4 WRP wetland/upland restorations left.

8. Board Member Meeting Reports

Randy Pederson will attend a policy meeting for 1 Watershed 1 Plan the first week of March.

Gary Reents attended the Soil Health Summit in Alexandria and found it to be very informative- Great to integrate livestock and cover crops for increasing soil health.

9. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
2-16-16	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.

10. FYI Items

- Feedlot meeting February 24th at Forada Supper Club 10-2:30 p.m.

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11. Adjourn-Meeting was adjourned-Nygaard made the motion and Billehus seconded the motion.

R E Pederson Sec

3/15/16

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