

**POPE SOIL & WATER CONSERVATION DISTRICT**  
**MEETING Minutes**  
Supervisory Board Meeting 7:00 am October 20, 2015  
Meeting site: USDA Service Center,  
1680 N. Franklin Avenue  
Glenwood, MN 56334

**Meeting Minutes:**

Attendance: Keith Nygaard, Tom Talle, D. Gary Reents, Mike Billehus, Randy Pederson, Kelly Erickson, Holly Kovarik, Nicole Zimmerman, Jessica Oldakowski, Commissioner Paul Gerde

1. President Talle called the meeting to order at 7:05 a.m.
2. Additions/or corrections to the agenda items-President Nygaard made a motion to approve the agenda as presented and Pederson seconded the motion. The motion passed with all in favor.
3. Consent Agenda (approved by one motion)-President
  - a) September 2015 Board Meeting Minutes
  - b) Resolutions-NONE

<u>Number</u>	<u>Description</u>
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c) **Contract/Applications for Approval**

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>
2016 Pope-Swift CWMA	Grant application for CWMA funding	\$15,000
RMB Scope of work for MDA Targeted Township Nitrate Testing Program	Contracted work through lab for testing	\$11,471.54

d) **Appropriations/Payments-None**

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.	NACD Dues	Dues	\$774.00	General fund
2	Houston Engineering	Terrain analysis lake Emily	\$6,112.00	Lake Emily AIG CWF
3.	DHIA	Sampling Rosholt	\$1,404.00	Rosholt MDA Grant
4.	Science Museum	Water Fest	\$1,100	Water Fest –will be reimbursed by PCMOCH

e) **Grant Payment/Project Approvals-**

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>	<u>Payment</u>



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- b) **Resolutions packet**-The board and staff reviewed the resolutions packet. **Mike Billehus made a motion to approve the resolutions and voting form and Pederson seconded the motion. The motion passed with all in favor.**

**7. Reports**

- a) **Treasurer Report**-Pederson made a motion to approve the treasurer report and Billehus seconded the motion. The motion passed with all in favor.
- i. Monthly Checking Account Report #11247
  - ii. Monthly Savings Account Report #870903
  - iii. Treasurer Report (3 year comparison)
- c) Holly Kovarik, Manager
1. Project updates: Peterson/Larson **Reents made a motion to approve an amendment to increase the Pederson/Larson cost share by \$5,990 out of CWF 2015 funding. Billehus seconded the motion. The motion passed with all in favor.** Tangen, Billehus, Cihlar-Kovarik explained that construction is underway with only the Tangen project not having construction started.
  2. SWCD/TSA Ad Hoc Meeting for funding was attended by Kovarik. This meeting was to discuss process and what would be needed for reporting for the new funding districts will be receiving.
  3. WCTSA Meeting/Area II meeting updates were shared with the board. The meeting was in Sauk Centre and our area legislators did participate.
  4. Clean Water Council Meeting updates-Kovarik discussed with the board the last meeting attended and the lack of understanding from some groups represented on the council. NRCS presented at this last meeting about how conservation projects are accomplished.
  5. Meeting/Tour with the NRCS Director/LSP-Kovarik shared highlights from this tour.
  6. MCIT Property Schedule was discussed with the board. Kovarik will be reviewing to determine if any adjustments are necessary with purchases and sales of equipment over the past year.
  7. 2016 Multipurpose Drainage Mgmt Grant-Resolution or letter of support needed joint count ditch in North Fork of the Crow-**Nygaard made a motion to approve the letter of support for the project. Pederson seconded the motion. The motion passed with all infavor.**
  8. MAWQCP-Dorrich Dairy Award Event was shared with the board.
  9. Training-BWSR Academy (presentation preparation)-shared with the board that Kovarik would be presenting at BWSR Academy.
- d) Kelly Erickson, Technician
1. Wetland Conservation Act will be sending out a notice of satisfaction to Earl Hauge.
  2. 4 mitigations for ag drainage
  3. 2 whistle blower complaints

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4. Finished clipping CRP
5. RIM Site reviews completing inspections
6. Observation well monitoring
7. 1 dormant seeding
8. He will be out some using annual leave.
9. BWSR Academy and Area II meeting attended.

e) Nicole Zimmerman, Farmbill Technician-see above

1. Training

f) Jessica Oldakowski, District Technician

1. 1W1P meeting update was shared with the board. Working on zonation process right now.
2. RIM Inspections updates (overall perspective) was shared.
3. Finishing up at Rosholt for the season.
4. Shoreline Restoration projects working on organization and follow up.

Discussed sealing two wells at Rosholt and additional research at Rosholt. **Nygaard made a motion to approve the well sealing and authorized staff to pursue. Reents seconded the motion. The motion passed with all in favor.**

The board asked for more information on the lysimeter project by Josh Stamper. Kovarik will invite to a future meeting.

g) Grant Herfindahl, FSA-no report

h) Jeff Hellerman, NRCS-see above

**8. Board Member Meeting Reports-**Randy Pederson shared details about the 1W1P meetings in Litchfield.

The board discussed the water plan and the priorities for the Aquatic Invasive Species Prevention funding and the Coalition of Lakes Association monitoring program through the County. The board discussed concern about some lakes now not being monitored and the dissolution of the COLA group. The board also discussed concern about the task force that has not been convened for the AIS prevention aid to approve the county plan and priorities for this funding. **Reents made a motion to direct Kovarik to follow up and draft a letter signed by the SWCD Board to the County Commissioners regarding future roles and responsibilities for these elements in the water plan that are under the Counties responsibility and that the SWCD Board of Supervisors would like to offer assistance (staffing/administrative/leading) in ensuring that these two program areas move forward as had been planned. These two programs are vitally important to the conservation work that is happening through the SWCD/NRCS offices. The monitoring information is used to inform where projects are placed and to attain funding. The AIS prevention aid should be distributed in a way that meets the goals defined by the task force that was supposed to be convened over a year ago. Nygaard seconded the motion. The motion passed with all in favor.**

**9. Upcoming Meetings:**

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>

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11-17-15	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.
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**10. FYI Items**

- Chippewa River Watershed Project Applications included in your packet.
- Easement inspections were all completed.
- Review EAW for Reichmann Land and Cattle Reno Twp
- Review Planning Commission packet for projects in County for each meeting and provide comments as deemed appropriate with WCA and other BMPs suggested.

**11. Adjourn-Pederson moved to adjourn at 9:25 a.m. and Billehus seconded the motion. The motion passed with all in favor.**

*Randy Pederson Sec. 11-17-15*

