

**POPE SOIL & WATER CONSERVATION DISTRICT**  
**MEETING Minutes**  
Supervisory Board Meeting 7:00 am March 19, 2015  
Meeting site: USDA Service Center,  
1680 N. Franklin Avenue  
Glenwood, MN 56334

**Attendance:** Keith Nygaard, Gary Reents, Mike Billehus, Randy Pederson, Holly Kovarik, Britta Haseman, Kelly Erickson

1. The meeting was called to order by Vice President Nygaard at 7:06 a.m.
2. Randy Pederson made a motion to approve the agenda with additions and Reents seconded the motion. The motion passed with all in favor.
3. Consent Agenda (approved by one motion)-President
  - a) **February 2015 Board Meeting Minutes**
  - b) **Resolutions-NONE**

<u>Number</u>	<u>Description</u>
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c) **Contract/Applications for Approval**

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>
2015 Conservation Corps Host Site Agreement	Conservation Corps Intern	Intern only
2015 BWSR CWF Grants	City of Glenwood C15-0468, Lake Emily C15-6400, and Lake Minnewaska projects C15-1438	\$340,158.00
Lake Emily BMP C15-6400 Prioritization Project	Houston Engineering Proposal	\$32,000.00

d) **Appropriations/Payments-None**

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.				
2				

e) **Grant Payment/Project Approvals-**

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>

Reents made a motion to approve the consent agenda and Pederson seconded the motion.  
The motion passed with all in favor.

4. Commissioner Update-Paul Gerde-no report

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**5. Old Business**

- a) Grant Year end reports as tabled at the February meeting

<b><u>Grant Description</u></b>	<b><u>Agency</u></b>
2012 Cooperative Weed Management	BWSR
2012 State Cost Share	BWSR
2013 Accelerated Implementation Grant	BWSR
2013 State Cost Share	BWSR
2014 Conservation Delivery	BWSR
2014 Easement Delivery	BWSR
2014 Farmbill Assistance	BWSR
2014 Local Water Management	BWSR
2014 State Cost Share	BWSR
2014 Wetland Conservation Act	BWSR
2015 Conservation Delivery	BWSR
2015 Easement Delivery	BWSR
2015 State Cost Share	BWSR
2014 Pope County Sub Watershed WASCOB Project	BWSR
2014 Cooperative Weed Management Grant	BWSR
2013 Clean Water Partnership Grant	MPCA
2010 Rosholt Research Project	MDA

**Billehus made a motion to approve the reports as submitted by staff and Reents seconded the motion. The motion passed with all in favor.**

- b) **Buffer Initiative Discussion** Kovarik

*Discussed the recent work related to the buffer initiative and the approval of joint resolution 01-15 and Pope County Resolution 201509.*

**Reents made a motion to approve the joint resolution as prepared by staff and Pederson seconded the motion. The motion passed with all in favor.**

- c) **Private Vendor Discussion**- Kovarik

*Discussed with the board the recent survey and other details regarding this issue. A private vendor has raised concern about the District sales program. A complete analysis was done again. 75% of the drill rental is by landowners that pull the drill themselves and this is a service the private vendors have not wanted to do in the past. A full analysis going back 6 years was completed and presented to the board and to BWSR per the survey sent to the selected Districts. The sales depend on the enrollment of practices into programs.*

- d) **MASWCD Legislative Report** - Kovarik

*Discussed the legislative days meetings and topics presented with the full board.*

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e) **Area II Meeting Update** – Haseman & Board Members

*Discussed the details of the meeting attended by members.*

f) **1W1P MOA** – Kovarik

*To approve the memorandum of agreement.*

**Pederson made a motion to approve the North Fork of the Crow River Watershed**

**Memorandum of Agreement. Reents seconded the motion. The motion passed with all in favor.**

**6. New Business**

a) **6 Year Sales Analysis** -Kovarik

*Presented the analysis to the board of the sales program over the past 6 years 2008-2014.*

b) **Billable wages 2015** -Kovarik

*2015 billable wages for staff were tabled to allow staff additional time to gain further clarification.*

**7. Reports**

a) **Treasurer Report**

- i. Monthly Checking Account Report #11247 as of February 28, 2015
- ii. Monthly Savings Account Report #870903 as of February 28, 2015 February Treasurer Report (3 year comparison)
- iii. Profit and Loss 2014 Year End Tabled till next month
- iv. 2014 Financial Statements tabled till next month

**Billehus made a motion to approve i-ii of the treasurer report. Pederson seconded the motion. The motion passed with all in favor.**

c) Holly Kovarik, Manager

1. Completed workplans for new grant agreements.
2. Finished year-end financial statements and reports.
3. Shared updates on discussions with the Chippewa River Watershed Project and the new grant funds available for projects in that part of the County.

d) Kelly Erickson, Technician

1. Wetland Conservation Act –TEP panel meeting will be held February 23. There is a project with Glenwood Township on raising a road by Marloo Mill Pond. This is in the DNR's hands and it may not get permitted. Met with DOT over forfeit of road to township.
2. Trailer Purchased
3. Attended leadership training and went to the Capitol.
4. He is working on tree plans about 15 potential and 6 grass plans in the works.
5. There are about 15 pivots for irrigation management with 8 landowners.
6. Replaced axel in 4-wheeler

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7. Meeting will be held to discuss irrigation and variable rate nozzles for equipment at Rosholt.

e) Britta Haseman, Farmbill Technician

- Working on CRP contracts
- There are more CP23A acres available
- There are 95 expiring contracts this fall and this work will begin soon.
- The walk in access program has had 1 person interested.
- Attended Area II meeting.

f) Grant Herfindahl, FSA-no report

g) Jeff Hellerman, NRCS-no report

**8. Board Member Meeting Reports-no report**

**9. Upcoming Meetings:**

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
4-21-15	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.

**10. FYI Items-**Tree pickup is scheduled for the 24<sup>th</sup> and 25<sup>th</sup> of April

**11. Adjourn-**Billehus made a motion to adjourn at 9:30 a.m. and Pederson seconded the motion. The motion passed with all in favor.

  
4-21-2015