

POPE SOIL & WATER CONSERVATION DISTRICT
MEETING Minutes
Supervisory Board Meeting 7:00 am February 17, 2015
Meeting site: USDA Service Center,
1680 N. Franklin Avenue
Glenwood, MN 56334

ORIGINAL

Attendance: Keith Nygaard, Tom Talle, D. Gary Reents, Mike Billehus, Paul Gerde, Jeff Hellerman, Kylene Olson, Holly Kovarik, Britta Haseman

Meeting Minutes:

1. Talle called the meeting to order at 7:00 a.m.
2. Talle asked for corrections to the agenda. There were none.
3. Consent Agenda (approved by one motion)-President

a) *January 2015 Board Meeting Minutes (pages 1-4)*

b) Resolutions-NONE

<u>Number</u>	<u>Description</u>
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c) Contract/Applications for Approval

<u>Number/Name</u>	<u>Description</u>	<u>Total Application \$\$</u>

d) Appropriations/Payments-None

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code/Description</u>
1.				
2				

e) Grant Payment/Project Approvals-

<u>Contract Code</u>	<u>Grant Name</u>	<u>Landowner</u>	<u>Type of Project</u>	<u>Project Location</u>	<u>Amount</u>

Nygaard made a motion to approve the consent agenda as presented and Pederson seconded the motion. The motion passed with all in favor.

4. Commissioner Update-Paul Gerde

- Negotiations are going on with all four unions.
- Speakers talked to the commissioners on the general tax.
- The state auditor is going over the County accounting records.
- Attended the CROW 1W1Plan meeting
- Discussed the improvements to the courthouse.
- Rainbow rider is hiring an assistant director.

5. Old Business

Keith Nygaard - Vice chair Pope SWCD 3-19-15
Randy Pederson Sec PSWCD 3-19-2015

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a) **Year End Grant Reporting** Kovarik (pages 5-82)

To discuss reporting on grants completed at year end.

<u>Grant Description</u>	<u>Agency</u>
2012 Cooperative Weed Management	BWSR
2012 State Cost Share	BWSR
2013 Accelerated Implementation Grant	BWSR
2013 State Cost Share	BWSR
2014 Conservation Delivery	BWSR
2014 Easement Delivery	BWSR
2014 Farmbill Assistance	BWSR
2014 Local Water Management	BWSR
2014 State Cost Share	BWSR
2014 Wetland Conservation Act	BWSR
2015 Conservation Delivery	BWSR
2015 Easement Delivery	BWSR
2015 State Cost Share	BWSR
2014 Pope County Sub Watershed WASCOD Project	BWSR
2014 Cooperative Weed Management Grant	BWSR
2013 Clean Water Partnership Grant	MPCA
2010 Rosholt Research Project	MDA

Billehus made a motion to table till the board has more time to review.

Pederson seconded the motion. The motion passed with all in favor.

Kovarik will include this on the next meeting agenda for approval.

b) **2015 Clean Water Fund Grants Status** - Kovarik

Discussed the outcome of grant funding on the 4 projects submitted to BWSR. There were three projects funded and the contracts will be coming for our next board meeting.

c) **MASWCD Legislative Report** - Kovarik

Discussed the legislative days meetings and topics presented.

6. New Business

a) **Area II Business**-Kovarik

Discussed interest in the Area II officer positions and attendance at upcoming meeting which will be held in Alexandria at Fat Daddy's. Keith Nygaard, Gary Reents, Holly Kovarik, Kelly Erickson, and Britta Haseman are tentatively attending.

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7. Reports

- a) **Treasurer Report**-Reents made a motion to approve the items i-iii and Pederson seconded the motion. The motion passed with all in favor. Billheus made a motion to approve items iv-vi. Nygaard seconded the motion. The motion passed with all in favor.
- i. Monthly Checking Account Report #11247 as of December 31, 2014 (page 83)
 - ii. Monthly Savings Account Report #870903 as of December 31, 2014
 - iii. December Treasurer Report (3 year comparison) (page 84-86)
 - iv. Monthly Checking Account Report #11247 as of January 31, 2015 (page 87)
 - v. Monthly Savings Account Report #870903 as of January 31, 2015 (page 88)
 - vi. January Treasurer Report (3 year comparison) (page 89-91)
 - vii. Preliminary Profit and Loss 2014 Year End (page 92-97)-Billehus made a motion to allow Kovarik to work with the treasurer to finalize and submit the 2014 financial statements by the deadline to the state upon the treasurers review. Nygaard seconded the motion. The motion passed with all in favor.
 - viii. Billable wages to projects status was discussed and is caught up through year end.
 - ix. 2014 Fixed Asset Schedule (page 98) was discussed with the board.
- c) Holly Kovarik, Manager
1. 1 Watershed 1 Plan North Fork of the Crow need to appoint a Supervisor for the Policy Committee.-Billehus made a motion to approve the appointment of Pederson to the Policy committee. Nygaard seconded the motion. The motion passed with all in favor.
 2. 1 Watershed 1 Plan MOA was discussed there are no concerns at this time. (page 99-106)
 3. 1 Watershed 1 Plan Survey (page 107-116) was discussed. All supervisors will fill this out before they leave the meeting today.
 4. Poster Contest Pollinators was announced (page 117-118)
 5. Copy Right Complaint was shared with the board. Kovarik will keep the board apprised of any further complaint.
 6. Buffers discussion-Reents made a motion to approve moving forward with the buffer initiative with our position be very strong on voluntary implementation

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of programs. Nygaard seconded the motion. The motion passed with all in favor.

7. Website updates are being done.
8. RIM sign up has been done and we are waiting on finding out if we had any funded. We had 5 applications.

d) Kelly Erickson, Technician

1. Wetland Conservation Act was discussed. Township around Marloo Mill pond they want to make it higher. Discussed a dam on Goose Lake. There is a hog barn proposed in Rolling Forks that needs an access road. Silver beach road flooding issues are a concern on a MnDot resurface project with drainage issues from the school being discussed.
2. 5 tree plans in progress so far
3. Completed training on RUSLE and WEPS
4. 2 more pivots added for the Irrigation Management program this year.
5. Trailer Research was discussed. **Nygaard made a motion to approve a purchase of a trailer not to exceed \$6,000 and to sell or trade the other trailer. Billehus seconded the motion. The motion passed with all in favor.**

e) Britta Haseman, Farmbill Technician

1. Training with Melissa and working on CP38 E practices before acres are gone.

f) Grant Herfindahl, FSA-no report

g) Jeff Hellerman, NRCS

- 27th of February is the deadline for planning.
- 30 applications this year for EQIP.
- 5 HEI plans
- 1026 determinations there are about 10 in the backlog.


8. Board Member Meeting Reports

- Glacial Trail meeting attended and had discussion about the scenic byway. He will miss the next meeting.

9. Upcoming Meetings:

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>

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3-17-15	Pope SWCD Regular Meeting	USDA Service Center	7 a.m.
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10. FYI Items

- Accountant was here on the 29th of January to begin the preparation of the financial statements and audit for 2014.

11. Adjourn-Nygaard made a motion to adjourn at 8:30 a.m. and Pederson seconded the motion. The motion passed with all in favor.

